



Notice and Agenda of Uhland City Council Regular Meeting
Wednesday, April 7, 2021 at 6:00 p.m.
City Hall Council Chambers, 15 North Old Spanish Trail, Uhland, Texas

Notice is hereby given that the City Council of the City of Uhland, Texas will hold a meeting 100% via Zoom Conference. Attendees may attend the meeting remotely by web or telephone. Meeting login details may be found below.

On March 16, 2020, and until further notice or until the state disaster declaration expires, the Governor of the State of Texas has suspended certain sections of the Texas Open Meetings Act. Therefore, this meeting is hereby posted and will be held in accordance with those sections of the Texas Open Meetings Act in effect as of the date of the posting of this agenda.

Attendees may join the Zoom Meeting by one of the following methods:

By web:

Join Zoom Meeting

<https://us02web.zoom.us/j/83448945494?pwd=cjVwNWZDZ0FUCXIDTyt6M3E0MGVEQT09>

Meeting ID: 834 4894 5494

Passcode: 569343

One tap mobile

+13462487799,,83448945494#,,,,*569343# US (Houston)

+12532158782,,83448945494#,,,,*569343# US (Tacoma)

Dial by your location

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 669 900 9128 US (San Jose)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC) Meeting ID: 834 4894 5494

Passcode: 569343

Find your local number: <https://us02web.zoom.us/j/kpAmpVVrg>

A. CALL TO ORDER

1. Roll Call
2. Declaration of Quorum

B. PUBLIC COMMENTS

All participants and speakers are hereby reminded of the City's Decorum and Public Comment Policy. Due to the remote nature of this meeting all public comment speakers must submit public comments to the City Administrator at city@uhlandtx.us by providing their name, and contact information they wish to be made public, as well as the name and date of the meeting and each topic they wish to speak about no later than one (1) hour **PRIOR** to the start of the scheduled meeting. All speakers will be allowed to speak for three (3) minutes on each topic for which they properly submitted.

Public comments on agenda items will be taken at the time each topic is called.

At this time, public comments will be taken from the audience on any topic NOT listed on the agenda. **No discussion or formal action will be taken at this meeting on topics not on the agenda.** Inquiries about matters not listed on the agenda should be directed to City Staff following the meeting.

C. PUBLIC HEARING

Public hearings are for public information and input ONLY. No formal action will be taken at this meeting on the items discussed under this heading unless such action is otherwise listed on this agenda as an action item. The hearing(s) will be opened to receive an introduction / report / information from City Staff, then the applicant (if applicable) will be given an opportunity to speak, and then any other interested person(s) will be given an opportunity to provide comment on the hearing topic.

D. CONSENT AGENDA

The following routine, clerical, and administrative items require no public hearing and are anticipated to require little or no individualized discussion by the City Council. It is intended that these items will be acted upon with a single motion as a collective, singular item. A City Council Member may request separate deliberation for a specific item or items at which time that item or items will be removed from the consent agenda for discussion as a regular agenda item. Prior to a vote, the City Council may add to the consent agenda an item or items listed elsewhere on the regular agenda.

1. March 3, 2021 Regular City Council Meeting Minutes
2. Financials of February 2021

E. ANNOUNCEMENTS

Announcements include items of community interest, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees, or other citizens; reminders on upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public's health and safety which have arisen after the posting of the agenda. No action will be taken, or in-depth discussion will occur on any announcement.

1. County Line SUD Monthly Report – Daniel Heideman

F. CITY STAFF REPORTS

Staff reports include briefings on pending matters from City officials or City staff.

- May 2021 - General Election update
- Cluster Mailboxes

Coming Up 2021:

- Emergency Management Planning
- Review of Subdivision Ordinance
- Amendment to Zoning Ordinance

G. DISCUSSION ONLY ITEMS

Items listed under this heading are for discussion purposes ONLY. No formal action will be taken at this meeting on the items discussed under this heading.

1. Pay for City Council
2. Amendment to Noise Nuisance - Ordinance No.167
3. Road fund policy

H. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. TXCDBG Grant
 - Citizen Participation Plan for the City of Uhland
 - Resolution Authorizing Submission of the 2021-2022 Texas Community Development Block Grant Program Application
 - MOU/ILA with County Line SUD
2. Policy for City Hall Operations
3. City Planner Contract
4. Ordinance providing for the participation in the Texas Municipal Retirement System and the supplemental death benefits fund (TMRS), and to make current service and prior service contributions.
5. Ordinance establishing City Administrator Office
6. Ordinance Establishing City Secretary Office
7. Ordinance Appointing Kim Weatherford as City Secretary
8. Ordinance Establishing City Attorney Office
9. Amendment to Fee Schedule Ordinance
10. Franchise Fee Agreement with County Line Special Utility District (CLSUD)
11. Request for Qualifications (RFQ) for City Information Technology (IT) services
12. Establishment of Committee for City Property Plan

I. EXECUTIVE SESSION

The City Council may retire to executive session any time between the meeting's opening and adjournment for the purposes of 1) consultation with *legal* counsel pursuant to Chapter 551.071 of the Texas Government Code, 2) deliberation regarding *real property* pursuant to Chapter 551.072 of the Texas Government Code, 3) deliberation about *Gifts and Donations* pursuant to Chapter 551.073 of the Texas Government Code, 4) discussion of *personnel matters* pursuant to Chapter 551.074 of the Texas Government Code, 5) deliberation regarding the deployment, or specific occasions for implementation of *security* personnel or devices pursuant to Chapter 551.076 of the Texas Government Code, 6) deliberation regarding *economic development* negotiations pursuant to Chapter 551.087 of the Texas Government Code. **Action, if any, on topics discussed will be taken in open session.**

J. ATTENDANCE BY OTHER ELECTED OR APPOINTED OFFICIALS

It is anticipated that members of other city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the other city boards, commissions and/or committees. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a meeting of the other boards, commissions and/or committees of the City, whose members may be in attendance. The members of the boards, commissions and/or committees may participate in discussions on the same

items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that board, commission and/or committee subject to the Texas Open Meetings Act.

K. ADJOURNMENT

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice and Agenda of Meeting of the Umland City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, on the following date and time indicated, and remained so posted continuously for 72 hours preceding the scheduled time of said meeting.

 Posted: April 01, 2021 at 3:45 a.m. / p.m.
Karen Gallaher, City Administrator

In compliance with the Americans with Disabilities Act, the City of Umland will provide reasonable accommodations for persons attending City Council meetings. Braille is not available. To better serve you, requests should be received 48 hours prior to the meetings. Please contact Karen Gallaher, City Administrator, at 512-398-7399 or email city@uhlandtx.us.



Notice and Agenda of Umland City Council Regular Meeting Minutes
Wednesday, March 3, 2021 at 6:00 p.m.
City Hall Council Chambers, 15 North Old Spanish Trail, Umland, Texas

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A. CALL TO ORDER

1. Roll Call
Present: Mayor Hunter, Naomi Schrock, Daniel Heideman, Jessica Hodge, Brian Heideman, Mark Garonzik
2. Declaration of Quorum

B. PUBLIC COMMENTS

All participants and speakers are hereby reminded of the City's Decorum and Public Comment Policy. Due to the remote nature of this meeting all public comment speakers must submit public comments to the City Administrator at city@uhlandtx.us by providing their name, and contact information they wish to be made public, as well as the name and date of the meeting and each topic they wish to speak about no later than one (1) hour **PRIOR** to the start of the scheduled meeting. All speakers will be allowed to speak for three (3) minutes on each topic for which they properly submitted.

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1. February 3, 2021 Regular City Council Meeting Minutes –
2. Financials of January 2021

Motion was made by Brian Heideman to approve the consent agenda, and Seconded by Naomi Schrock. All Ayes.

E. ANNOUNCEMENTS

Announcements include items of community interest, including expressions of thanks, congratulations or condolence; information regarding holiday schedules; honorary or salutary recognitions of public officials, public employees, or other citizens; reminders on upcoming events organized or sponsored by the City; information regarding social, ceremonial, or community events organized or sponsored by a non-City entity that is scheduled to be attended by City officials or employees; and announcements involving imminent threats to the public's health and safety which have arisen after the posting of the agenda. No action will be taken, or in-depth discussion will occur on any announcement.

1. County Line SUD Monthly Report – **Daniel Heideman, General Manager gave the update for CLSUD**

F. CITY STAFF REPORTS

Staff reports include briefings on pending matters from City officials or City staff.

- Gristmill Highlands - Traffic controls update. – **Children at play signs were put in place and 16) 25 mile per hour signs were ordered**
- May 2021 General Election update – **Vicki Hunter & Naomi Schrock are running for Mayor.**
- Millcreek Subdivision - Traffic controls – **Hugo Elizondo with Cuatro Consultants will request that the 25 mph speed signs be placed in Millcreek.**

- Special Called Meeting - March 10, 2021 – Watermill PID - P3Works present the feasibility report. – **P3 Works will present in upcoming meeting.**
- Caldwell / Hays ESD No. 1 - tour for the Neiderwald Station. – **Ken Bailey, Caldwell/Hays Fire Chief of Precinct 1 is offering tours of the New Niederwald Station. Just reach out to the City Administrator to schedule.**

Coming Up 2021:

- Emergency Management Planning
- Review of Subdivision Ordinance
- Amendment to fee schedule
- Amendment to Zoning Ordinance

G. DISCUSSION ONLY ITEMS

Items listed under this heading are for discussion purposes ONLY. No formal action will be taken at this meeting on the items discussed under this heading.

1. Cluster Mailboxes – Staff update –**City Assistant gave update that Post Master emailed her the requirements for installing cluster mailboxes and prices**
2. County Line Special Utility District - Franchise Agreement – **John Littlefield gave an update on what CLSUD is looking for in the Franchise Agreement. CLSUD is ready to schedule a workshop with the City of Uhland. City Attorney stated the differences made in the CLSUD draft of the Franchise Agreement that are still pending for Council approval.**

H. DISCUSSION AND POSSIBLE ACTION ITEMS

Items listed under this heading are for discussion and possible action.

1. Ordinance providing for the participation in the Texas Municipal Retirement System and the supplemental death benefits fund (TMRS), and to make current service and prior service contributions.
David Rodriguez, Senior Regional Manager with TMRS, attended to answer any questions that The Mayor or Council Members may have and also to explain the differences of the Plans that are offered. City Assistant will email the TMRS PowerPoint to the Mayor and Council Members. City Administrator informed Council that based upon her discussions with staff all employees of the City of Uhland are interested in 5% going into TMRS from their payroll. Mayor Hunter asked if the City or staff could opt to go higher on the percentage once approved. City Assistant will email David Rodriguez that question and bring it back to

council. Motion was made to table by Brian Heideman and seconded by Mark Garonzik. All Ayes.

2. SH 21– Cuatro Consultants / SH 21 Committee
 - a. SH 21 - Committee update
 - b. Letter to Tx DOT - notification of SH 21 access requests and other SH21 initiatives.
 - c. Survey for Uhland residence on SH 21 safety.

Hugo Elizondo with Cuatro Consultants gave an update on the feedback from TX Dot and the Hays County Meetings. Chris Betz gave an update on the Commissioners Court and stated he wants to get with both counties every 2 to 3 months to follow up. Daniel Heideman made a motion for Hugo to proceed on behalf of the City with the letter and the survey, and Naomi Schrock seconded. All Ayes.
3. 2021-22 Community Development Fund Grants procurement – Grant Administration Contract.

Naomi Schrock, Mayor Pro-Tempore, gave an update on the two TXCDBG Procurement Submittals that were submitted to the City of Uhland. One was from Langford Community Management Services and the other from GrantWorks. Motion was made by Mark Garonzik to award the Grant Administrator Contract to GrantWorks and seconded by Daniel Heideman. All Ayes.
4. Haney Tract - Municipal Utility District.

Bart Hopper, Owner of Hopper Communities, presented his MUD proposal for this Development. Paige Saenz described the difference between a MUD and a regular Development in the ETJ. Ryan Hopper with Hopper Communities provided additional MUD details. Jessica Hodge & Naomi Schrock expressed their concerns regarding this MUD. Mark Garonzik expressed he wanted P&Z Commission a chance to take a look. Mayor Hunter asked Bart Hopper to get with City Staff.
5. Millcreek Phase 3 - Final Plat – 911 addressing correction.

Scott Miller stated that the county didn't like the original street name of Miller Terrace (a three-legged intersection) and that the County wanted the street name to be the same all the way around. City Administrator explained that this is just a correction of the street name to Levi Landing on the Final Plat. Motion was made by Jessica Hodge to accept the changes to the Final Plat and seconded by Mark Garonzik. All Ayes.
6. Rocky Road Ranch Subdivision – Preliminary Plat

Hugo Elizondo with Cuatro Consultants stated that the City received an approval letter from SW Engineers for the Plat. Daniel Heideman stated that he has a list of names from some of the original settlers of Uhland and that they be considered for future road names. Motion was made by Naomi Schrock to approve and seconded by Daniel Heideman. All Ayes.

7. Rocky Road Ranch Subdivision – Final Plat
Hugo Elizondo with Cuatro Consultants stated that the City received an approval letter from SW Engineers. Motion was made by Naomi Schrock to approve and seconded by Jessica Hodge. All Ayes.
8. Setting a new “Special City Council” meeting date for “Public Improvement Districts” to be the second Wednesday of each month.
Paige Saenz and City Administrator recommended that there be a second meeting on the second Wednesday of the month to separate the City business regarding the PID(s) from the regular Council Meetings. Motion was made by Mark Garonzik to approve and seconded by Naomi Schrock. All Ayes.
9. The Knight Law Firm, LLP legal services agreement – Amendment
Paige Saenz with The Knight Law Firm provided an amendment to the agreement to expand the scope of services to include Development related matters as assigned by Council and/or City Administrator. Motion was made by Naomi Schrock to and seconded by Mark Garonzik. All Ayes.
10. Wayside Development
 - a. Deposit and Reimbursement Agreement.
 - b. Consult with legal counsel regarding the proposed Wayside Public Improvement District – Paige Saenz, Executive Session.Paige Saenz with The Knight Law Firm stated that the PID Consultants will speak about this topic during the special PID meeting next. City Administrator stated that the Deposit & Reimbursement agreement is on her desk ready to sign once approved. Scott Miller spoke about this Development briefly. Motion was made by Naomi Schrock to approve the deposit and reimbursement agreement for Wayside and seconded by Jessica Hodge. All Ayes.
11. Request for Qualifications (RFQ) for bond counsel – Authorize staff to issue request for qualifications.
Paige Saenz with The Knight Law Firm stated that this RFQ for bond counsel will be a part of the City’s PID team.- The applicants for bond counsel will be brought back to Council for consideration. Motion was made by Mark Garonzik to approve and seconded by Jessica Hodge. All Ayes.

12. Request for Qualifications (RFQ) Financial Advisor - Award contract for financial services and authorize negotiation of financial services agreement.
The City Administrator explained that 4 responses had been received. Paige Saenz with The Knight Law Firm recommend that City Council consider selecting a team to interview the applicants and that the Committee include 1 or 2 council members plus the City Administrator and herself. Brian Heideman, Daniel Heideman, and Chris Betz offered to be on the committee. Mayor Hunter suggested Chris Betz and Brian Heideman. Motion was made by Brian Heideman to move forward with interview process to select a Financial Advisor with Karen, himself, Paige Saenz, and Chris Betz being on the Committee and seconded by Mark Garonzik. All Ayes.

13. Amending budget to give "Uhland Assistant" a pay raise.
City Administrator explained that this topic was added to the agenda due to the work load that the Uhland Assistant has taken on. City Attorney explained the difference between exempt and non-exempt employees. Mark Garonzik suggested that the Uhland Assistant be made City Secretary. City Attorney stated that the Uhland Assistant has stepped into the role of City Secretary by performing the job duties and functions and that she has made things move very smoothly the last 3 months since the release of the prior City Secretary. Motion was made by Mark Garonzik to promote Uhland Assistant to City Secretary. City Administrator stated she would bring this item back to City Council on the April Agenda in the format that City Council is requesting on the attempted motion to include Salary, promotion to City Secretary, and training. Motion was made by Mark Garonzik to have this on the next agenda for Uhland Assistant to be made City Secretary and seconded by Naomi Schrock. All Ayes.

14. City Attorney Legal Contract - Amy Akers

Naomi Schrock stated she had a meeting with Amy Akers and City Administrator, and that the 35hrs per month option would allow Amy Akers to focus more on City Legal Business as the City Attorney. Amy Akers explained the details of the 35hrs per month option. Motion was made to approve the new contract with Amy Akers to serve as the City Attorney, selecting the 35hrs per month option and for the contract to start March 1, 2021, by Naomi Schrock, and seconded by Jessica Hodge. All Ayes.

I. EXECUTIVE SESSION

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K. ADJOURNMENT @ 8:57 p.m.

CERTIFICATION

I, the undersigned authority, do hereby certify that this Notice and Agenda of Meeting of the Uhland City Council was posted on the City Hall bulletin board, a place convenient and readily accessible to the general public at all times, on the following date and time indicated, and remained so posted continuously for 72 hours preceding the scheduled time of said meeting.

_____ Posted: _____, 2021 at _____ a.m. / p.m.
Karen Gallaher, City Administrator

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City of Uhland

Balance Sheet As of February 28, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
10000 City of Uhland Checking	388,441.05
10001 Uhland Money Market Account	48,290.08
10002 Uhland Construction Account	100.00
10003 Uhland Debit Card Account	81.52
10004 TexSTAR Checking	826,305.03
10099 Petty Cash	280.52
Total Bank Accounts	\$1,263,498.20
Accounts Receivable	
12000 Accounts Receivable (A/R)	12,408.43
Total Accounts Receivable	\$12,408.43
Other Current Assets	
12501 Texas Comptroller Reserves	650.32
Total Other Current Assets	\$650.32
Total Current Assets	\$1,276,556.95
Fixed Assets	
17001 Machinery & Equipment	21,350.00
Total Fixed Assets	\$21,350.00
TOTAL ASSETS	\$1,297,906.95
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 Accounts Payable (A/P)	12,850.50
Total Accounts Payable	\$12,850.50
Credit Cards	
20501 A/P - Fuelman Mastercard	2,525.36
20503 A/P - Lowes	555.51
Total Credit Cards	\$3,080.87
Other Current Liabilities	
20700 A/P - Jimmy McClintock	38,159.75
22500 Sales Tax Payable	1,060.63
23000 EDC Sales Tax Income Payable	1,003.40
Total Other Current Liabilities	\$40,223.78
Total Current Liabilities	\$56,155.15
Total Liabilities	\$56,155.15
Equity	
30000 Retained Earnings	737,298.57
30001 Opening Balance Equity	118,651.59

City of Uhland

Balance Sheet

As of February 28, 2021

	TOTAL
Net Income	385,801.64
Total Equity	\$1,241,751.80
TOTAL LIABILITIES AND EQUITY	\$1,297,906.95

City of Uhland

Income Statement

February 2021

	TOTAL		
	FEB 2021	OCT 2020 - FEB 2021 (YTD)	% OF INCOME
Income			
40010 AD Valorem - Caldwell County	4,807.17	26,373.15	2.38 %
40011 AD Valorem - Hays County	26,522.21	79,218.28	13.14 %
40050 Sales Tax Revenue	49,748.42	218,103.41	24.65 %
40100 Building Permit Income	55,165.20	218,839.03	27.33 %
40102 OSSF Residential	410.00	820.00	0.20 %
40105 Transportation Fees - Millcreek	24,560.00	74,908.00	12.17 %
40106 Transportation Fee - KB Homes	1,228.00	24,560.00	0.61 %
40150 Subdivision Income	20,000.00	62,565.00	9.91 %
40155 Billable Expense Income	801.00	19,346.01	0.40 %
40200 Solid Waste Services	11,872.07	74,045.63	5.88 %
40201 Franchise Fees	2,489.61	33,474.47	1.23 %
40202 Solid Waste Services - Restoration/Late Fee		712.95	
40500 Administration Fee Income	1,305.10	12,830.79	0.65 %
40550 Merchant Processing Fee Income	2,874.90	8,990.72	1.42 %
40900 Interest Income	39.94	239.34	0.02 %
Total Income	\$201,823.62	\$855,026.78	100.00 %
Cost of Goods Sold			
50050 Sales Tax Income - State Service Fees	995.37	4,363.90	0.49 %
50051 EDC Sales Tax Income Transfers	16,237.73	71,185.44	8.05 %
50155 Billable Expenses	212.23	22,523.49	0.11 %
Total Cost of Goods Sold	\$17,445.33	\$98,072.83	8.64 %
GROSS PROFIT	\$184,378.29	\$756,953.95	91.36 %
Expenses			
60051 Computer Expense & Repair	929.30	14,672.01	0.46 %
60053 Continuing Education/Training	250.00	740.00	0.12 %
60055 Contract Labor	13,300.00	58,799.75	6.59 %
60057 Dues Licenses & Subscriptions		426.95	
60059 Employee Morale		331.72	
60063 Fees - Bookkeeping	593.40	2,967.00	0.29 %
60065 Fees - Consulting	4,910.56	9,267.31	2.43 %
60071 Fees - Legal	11,212.50	30,772.50	5.56 %
60072 Fees - Meetings	15.99	333.11	0.01 %
60075 Fees - Professional	3,350.40	12,782.20	1.66 %
60078 Fees - Property Tax Collection		1,423.92	
60079 Fees - Waste Collection	9,284.36	49,767.08	4.60 %
60090 INS - Liability	2,236.00	10,074.04	1.11 %
60091 INS - Employee Benefit Insurance	4,786.73	23,209.88	2.37 %
70020 Bank Charges	34.97	245.47	0.02 %
70030 Merchant Service Fees	7,272.44	8,353.61	3.60 %
70056 Marketing - Website		68.51	
70060 Meals Expense		22.76	

City of Uhland

Income Statement

February 2021

	TOTAL		
	FEB 2021	OCT 2020 - FEB 2021 (YTD)	% OF INCOME
70065 Postage	(1,163.00)	387.60	(0.58 %)
70070 Rent - Janitorial Equipment		636.00	
70074 Public Works Expenses			
70075 Public Works - Streets	2,153.90	6,691.39	1.07 %
70079 Uniforms		169.98	
70080 Small Equipment & Tools < \$2,500		770.31	
70081 Vehicle Equipment	7.00	7.00	0.00 %
70083 Fuel	96.53	762.12	0.05 %
Total 70074 Public Works Expenses	2,257.43	8,400.80	1.12 %
70090 Payroll - Expenses			
70091 Payroll - Salaries			
70092 Payroll - Salaries - City Administrator	5,916.04	38,052.03	2.93 %
70094 Payroll - Salaries - City Clerk		20,345.58	
70095 Payroll - Salaries - Office Assistant	2,409.45	11,380.28	1.19 %
70096 Payroll - Salaries - Public Works Lead	4,288.48	25,185.13	2.12 %
70097 Payroll - Salaries - Public Works	2,869.15	15,714.64	1.42 %
Total 70091 Payroll - Salaries	15,483.12	110,677.66	7.67 %
70200 Payroll - Taxes	1,184.48	8,466.86	0.59 %
70210 Payroll - Service Fees	123.65	622.52	0.06 %
Total 70090 Payroll - Expenses	16,791.25	119,767.04	8.32 %
70099 Payroll Benefits			
70100 Payroll - Cell Phone Stipend	291.36	1,588.08	0.14 %
Total 70099 Payroll Benefits	291.36	1,588.08	0.14 %
70300 Supplies - Office	267.37	9,922.26	0.13 %
70302 Supplies - Maintenance/Community Center	602.71	1,078.53	0.30 %
70400 Telephone & Internet	249.08	1,220.28	0.12 %
70450 Travel - Mileage Reimbursements	38.64	314.32	0.02 %
70500 Utilities	708.82	2,635.84	0.35 %
Total Expenses	\$78,220.31	\$370,208.57	38.76 %
NET OPERATING INCOME	\$106,157.98	\$386,745.38	52.60 %
Other Income			
80090 Income - Other	9.31	165.76	0.00 %
80100 Grant Income		14,222.20	
Total Other Income	\$9.31	\$14,387.96	0.00 %
Other Expenses			
80101 Grant Expense		15,331.70	
Total Other Expenses	\$0.00	\$15,331.70	0.00%
NET OTHER INCOME	\$9.31	\$ (943.74)	0.00 %
NET INCOME	\$106,167.29	\$385,801.64	52.60 %

City of Uhland
Income Statement by Class
February 2021

	ADMINISTRATION	BUILDING PERMITS	COMMUNITY CENTER	EDC UHLAND	FUTURE ROADWAY IMPACT FEES	PUBLIC WORKS	SUBDIVISION	WASTE MANAGEMENT	TOTAL
Income									
40010 AD Valorem - Caldwell County						4,807.17			\$4,807.17
40011 AD Valorem - Hays County						26,522.21			\$26,522.21
40050 Sales Tax Revenue	16,589.45			16,589.52		16,589.45			\$49,768.42
40100 Building Permit Income		55,165.20							\$55,165.20
40102 OSSF Residential		410.00							\$410.00
40105 Transportation Fees - Milcreek					24,560.00				\$24,560.00
40106 Transportation Fee - KB Homes					1,228.00				\$1,228.00
40150 Subdivision Income							20,000.00		\$20,000.00
40155 Biltable Expense Income	801.00								\$801.00
40200 Solid Waste Services								11,872.07	\$11,872.07
40201 Franchise Fees	2,489.61								\$2,489.61
40500 Administration Fee Income	1,305.10								\$1,305.10
40550 Merchant Processing Fee Income		2,874.90							\$2,874.90
40900 Interest Income	39.94								\$39.94
Total Income	\$21,225.10	\$56,450.10	\$0.00	\$16,589.52	\$25,788.00	\$47,918.83	\$20,000.00	\$11,872.07	\$201,823.62
Cost of Goods Sold									
50050 Sales Tax Income - State Service Fees	331.79			331.79		331.79			\$995.37
50051 EDC Sales Tax Income Transfers				16,237.73					\$16,237.73
50155 Biltable Expenses	212.23								\$212.23
Total Cost of Goods Sold	\$544.02	\$0.00	\$0.00	\$16,569.52	\$0.00	\$331.79	\$0.00	\$0.00	\$17,445.33
GROSS PROFIT	\$20,681.08	\$56,450.10	\$0.00	\$0.00	\$25,788.00	\$47,587.04	\$20,000.00	\$11,872.07	\$184,378.29
Expenses									
60051 Computer Expense & Repair	929.30								\$929.30
60053 Continuing Education/Training	250.00								\$250.00
60055 Contract Labor		13,300.00							\$13,300.00
60063 Fees - Bookkeeping	593.40								\$593.40
60065 Fees - Consulting	428.00						4,482.56		\$4,910.56
60071 Fees - Legal	8,012.50						3,200.00		\$11,212.50
60072 Fees - Meetings	15.99								\$15.99
60075 Fees - Professional	1,216.29						2,092.68	41.43	\$3,350.40
60079 Fees - Waste Collection								9,284.36	\$9,284.36
60090 INS - Liability	2,236.00								\$2,236.00
60091 INS - Employee Benefit Insurance	1,907.12					2,879.61			\$4,786.73
70020 Bank Charges	34.97								\$34.97
70030 Merchant Service Fees		7,272.44							\$7,272.44
70065 Postage	(1,163.00)								\$ (1,163.00)
70074 Public Works Expenses									\$0.00
70075 Public Works - Streets						2,153.90			\$2,153.90
70081 Vehicle Equipment						7.00			\$7.00
70083 Fuel						96.53			\$96.53
Total 70074 Public Works Expenses						2,257.43			\$2,257.43
70090 Payroll - Expenses									\$0.00
70091 Payroll - Salaries									\$0.00
70092 Payroll - Salaries - City Administrator	5,916.04								\$5,916.04
70095 Payroll - Salaries - Office Assistant	2,409.45								\$2,409.45
70096 Payroll - Salaries - Public Works Lead						4,288.48			\$4,288.48
70097 Payroll - Salaries - Public Works						2,869.15			\$2,869.15
Total 70091 Payroll - Salaries	8,325.49					7,157.63			\$15,483.12
70200 Payroll - Taxes	636.32					547.56			\$1,184.48
70210 Payroll - Service Fees	61.82					61.83			\$123.65
Total 70090 Payroll - Expenses	9,024.23					7,767.02			\$16,791.25
70099 Payroll Benefits									\$0.00
70100 Payroll - Cell Phone Stipend	145.68					145.68			\$291.36
Total 70099 Payroll Benefits	145.68					145.68			\$291.36
70300 Supplies - Office	267.37								\$267.37
70302 Supplies - Maintenance/Community Center			602.71						\$602.71
70400 Telephone & Internet	249.08								\$249.08
70450 Travel - Mileage Reimbursements	38.64								\$38.64
70500 Utilities	522.51					186.31			\$708.82
Total Expenses	\$24,708.08	\$20,572.44	\$602.71	\$0.00	\$0.00	\$13,238.05	\$9,778.24	\$9,325.79	\$78,220.31
NET OPERATING INCOME	\$ (4,027.00)	\$37,877.66	\$ (602.71)	\$0.00	\$25,788.00	\$34,350.99	\$10,224.76	\$2,546.28	\$106,157.98
Other Income									
80090 Income - Other	4.31							5.00	\$9.31
Total Other Income	\$4.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$9.31
NET OTHER INCOME	\$4.31	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5.00	\$9.31
NET INCOME	\$ (4,022.69)	\$37,877.66	\$ (602.71)	\$0.00	\$25,788.00	\$34,350.99	\$10,224.76	\$2,551.28	\$106,167.29

City of Uhland
Fiscal YTD Income Statement by Class
October 2020 - February 2021

	ADMINISTRATION	BUILDING PERMITS	COMMUNITY CENTER	EDC UHLAND	FUTURE ROADWAY IMPACT FEES	PUBLIC WORKS	SUBDIVISION	TX CDBG GRANTS	WASTE MANAGEMENT	TOTAL
Income										
40010 AD Valorem - Caldwell County						26,373.15				\$26,373.15
40011 AD Valorem - Hays County						79,218.28				\$79,218.28
40050 Sales Tax Revenue	72,731.67			72,640.08		72,731.66				\$218,103.41
40100 Building Permit Income		218,839.03								\$218,839.03
40102 OSSF Residential		620.00								\$620.00
40105 Transportation Fees - Millicreek					74,908.00					\$74,908.00
40106 Transportation Fee - KB Homes					24,560.00					\$24,560.00
40150 Subdivision Income							62,965.00			\$62,965.00
40155 Billable Expense Income	601.00						18,545.01			\$19,146.01
40200 Solid Waste Services								74,045.63		\$74,045.63
40201 Franchise Fees	33,474.47									\$33,474.47
40202 Solid Waste Services - Restoration/Late Fee								712.95		\$712.95
40500 Administration Fee Income	12,630.79									\$12,630.79
40550 Merchant Processing Fee Income		8,990.72								\$8,990.72
40900 Interest Income	239.34									\$239.34
Total Income	\$120,077.27	\$228,649.75	\$0.00	\$72,640.08	\$99,468.00	\$178,325.09	\$61,110.01	\$0.00	\$74,758.58	\$655,028.78
Cost of Goods Sold										
50050 Sales Tax Income - State Service Fees	1,454.63			1,454.64		1,454.63				\$4,363.90
50051 EDC Sales Tax Income Transfers				71,185.44						\$71,185.44
50155 Billable Expenses	399.34			300.00			21,824.15			\$22,523.49
Total Cost of Goods Sold	\$1,853.97	\$0.00	\$0.00	\$72,940.08	\$0.00	\$1,454.63	\$21,824.15	\$0.00	\$0.00	\$96,072.83
GROSS PROFIT	\$118,223.30	\$228,649.75	\$0.00	\$ (300.00)	\$99,468.00	\$176,868.46	\$69,285.86	\$0.00	\$74,758.58	\$758,955.95
Expenses										
60051 Computer Expense & Repair	11,074.97	3,125.04							472.00	\$14,672.01
60053 Continuing Education/Training	740.00									\$740.00
60055 Contract Labor		58,799.75								\$58,799.75
60057 Dues Licenses & Subscriptions	326.95	100.00								\$426.95
60059 Employee Morale	275.33					56.39				\$331.72
60063 Fees - Bookkeeping	2,967.00									\$2,967.00
60065 Fees - Consulting	2,583.92						6,683.39			\$9,267.31
60071 Fees - Legal	27,572.50						3,200.00			\$30,772.50
60072 Fees - Meetings	333.11									\$333.11
60075 Fees - Professional	7,260.08						5,273.03		219.09	\$12,752.20
60078 Fees - Property Tax Collection	1,423.92									\$1,423.92
60079 Fees - Waste Collection									49,767.08	\$49,767.08
60090 INS - Liability	10,074.04									\$10,074.04
60091 INS - Employee Benefit Insurance	13,441.75					9,768.13				\$23,209.88
70020 Bank Charges	210.16								35.31	\$245.47
70030 Merchant Service Fees		8,353.61								\$8,353.61
70056 Marketing - Website	68.51									\$68.51
70060 Meals Expense	22.76									\$22.76
70065 Postage	387.60									\$387.60
70070 Rent - Janitorial Equipment			636.00							\$636.00
70074 Public Works Expenses										\$0.00
70075 Public Works - Streets						5,691.39				\$5,691.39
70079 Uniforms						169.98				\$169.98
70080 Small Equipment & Tools < \$2,500						770.31				\$770.31
70081 Vehicle Equipment						7.00				\$7.00
70083 Fuel						762.12				\$762.12
Total 70074 Public Works Expenses						\$4,400.80				\$4,400.80
70090 Payroll - Expenses										\$0.00
70091 Payroll - Salaries										\$0.00
70092 Payroll - Salaries - City Administrator	38,052.03									\$38,052.03
70094 Payroll - Salaries - City Clerk	20,345.58									\$20,345.58
70095 Payroll - Salaries - Office Assistant	11,380.28									\$11,380.28
70096 Payroll - Salaries - Public Works Lead						25,185.13				\$25,185.13
70097 Payroll - Salaries - Public Works						15,714.64				\$15,714.64
Total 70091 Payroll - Salaries	69,777.89					40,899.77				\$110,677.66
70200 Payroll - Taxes	5,335.01					3,125.85				\$8,460.86
70210 Payroll - Service Fees	311.24					311.28				\$622.52
Total 70090 Payroll - Expenses	75,427.14					44,336.90				\$119,764.04
70099 Payroll Benefits										\$0.00
70100 Payroll - Cell Phone Stipend	874.06					714.00				\$1,588.06
Total 70099 Payroll Benefits	\$74.06					\$714.00				\$1,588.06
70300 Supplies - Office	9,917.22					5.04				\$9,922.26
70302 Supplies - Maintenance/Community Center	475.82		602.71							\$1,078.53
70400 Telephone & Internet	1,220.28									\$1,220.28
70450 Travel - Mileage Reimbursements	314.32					0.00				\$314.32
70500 Utilities	1,641.75					994.09				\$2,635.84
Total Expenses	\$168,665.21	\$70,378.40	\$1,236.71	\$0.00	\$0.00	\$64,278.35	\$15,196.42	\$0.00	\$80,468.48	\$370,208.87
NET OPERATING INCOME	\$ (50,439.91)	\$158,271.35	\$ (1,236.71)	\$ (300.00)	\$99,468.00	\$112,590.11	\$44,129.44	\$0.00	\$24,289.10	\$386,745.38
Other Income										
80090 Income - Other	140.08								25.68	\$165.76
80100 Grant Income								14,222.20		\$14,222.20
Total Other Income	\$140.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$14,222.20	\$25.68	\$14,387.96
Other Expenses										
60101 Grant Expense								15,331.70		\$15,331.70
Total Other Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$15,331.70	\$0.00	\$15,331.70
NET OTHER INCOME	\$140.08	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$ (1,109.50)	\$25.68	\$ (943.74)
NET INCOME	\$ (50,299.83)	\$158,271.35	\$ (1,236.71)	\$ (300.00)	\$99,468.00	\$112,590.11	\$44,129.44	\$ (1,109.50)	\$24,290.78	\$385,801.64

City of Umland
General Ledger
February 2021

DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	EMPLOYEE	CLASS	MEMO/DESCRIPTION	AMOUNT	BALANCE
10000 City of Umland Checking									502,218.51
Beginning Balance									
02/01/2021	Payment	1012	The Old El Camino Motor Court and Campground				El Camino RV Park Payment	78.36	502,296.89
02/01/2021	Expense			TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL			monthly employee insurance	(4,796.73)	507,513.16
02/01/2021	Sales Receipt	3500	US11- BATCH PAYMENTS				Waste and recycle income	2,104.73	509,617.89
02/01/2021	Sales Receipt	3503	US11- BATCH PAYMENTS				Waste and recycle income	1,21.24	509,739.13
02/01/2021	Expense	38678796		BIZ DOC INC.			monthly printer fee	(92.80)	509,650.27
02/01/2021	Sales Receipt	3500	KB HOMES				SB Permit - 148 Lane Lane	3,453.80	505,196.87
02/01/2021	Expense			WASTE CONNECTION			February 2021 commercial accounts	(1,672.84)	501,434.23
02/01/2021	Expense			WASTE CONNECTION			February 2021 Residential accounts and residential recycle	(7,611.72)	503,822.51
02/01/2021	Expense			UHLAND ECONOMIC DEVELOPMENT CORPORATION (EDC)			Sales tax income - December	(15,234.32)	508,588.19
02/01/2021	Deposit		CALDWELL CO APPR				December 2020	1,771.12	540,359.30
02/02/2021	Expense	DD		MODINTROCK CODE REVIEW LLC			merchant account for my permit	(19.00)	530,709.30
02/02/2021	Deposit		CALDWELL CO APPR				ad vorium income	269.33	530,978.63
02/02/2021	Deposit		US11- BATCH PAYMENTS				waste and recycle income	160.82	531,139.25
02/02/2021	Deposit		US11-ebay				waste and recycle income	1,476.80	532,616.11
02/02/2021	Deposit			USPS			Credit for payment to insured account on 12/11/20	1,170.00	533,786.11
02/02/2021	Transfer						transfer to TaxStar	(250,000.00)	283,786.11
02/02/2021	Transfer						transfer to TaxStar	(25,000.00)	258,786.11
02/03/2021	Expense	DD		Any Assets			legal fees- January	(8,012.50)	250,773.61
02/03/2021	Sales Receipt	3504	US11- BATCH PAYMENTS				Waste and recycle income	396.86	251,155.47
02/03/2021	Deposit		CALDWELL CO APPR				Caldwell Ad Valorem	2,111.46	253,266.93
02/03/2021	Credit Card Payment			Fulman Fleet Program Master Card			cc payment	(2,015.72)	251,251.21
02/04/2021	Payroll Check	DD			Gary D. Galanter		Pay Period: 01/21/2021-02/03/2021	(282.00)	250,969.21
02/04/2021	Payroll Check	DD			Karen S. Galanter		Pay Period: 01/21/2021-02/03/2021	(2,484.80)	248,484.41
02/04/2021	Payroll Check	DD			Matthew Hodge		Pay Period: 01/21/2021-02/03/2021	(1,260.96)	247,223.45
02/04/2021	Payroll Check	DD			Kimberly D. Weatherford		Pay Period: 01/21/2021-02/03/2021	(1,117.96)	246,105.49
02/04/2021	Payroll Check	DD			Gary D. Galanter		Pay Period: 01/21/2021-02/03/2021	(1,364.81)	244,740.68
02/04/2021	Deposit		CALDWELL CO APPR				ad vorium income	445.83	245,186.50
02/05/2021	Payment	000928	WALTON DEVELOPMENT AND MANAGEMENT				invoice pymt	(423.87)	244,762.63
02/06/2021	Credit Card Payment			Livest			cc payment	(149.26)	244,613.37
02/06/2021	Expense			TEXAS COMPTROLLER OF PUBLIC ACCOUNTS			Waste and recycle sales tax pymt	(965.01)	243,648.36
02/06/2021	Expense			Merchant Services			merchant account for my permit	(3,365.71)	240,282.65
02/06/2021	Sales Receipt	3507	US11- BATCH PAYMENTS				Waste and recycle income	442.49	241,325.14
02/06/2021	Sales Receipt	3506	US11- BATCH PAYMENTS				Waste and recycle income	476.09	241,791.23
02/06/2021	Sales Receipt	3509	DR HORTON				SB Permit	38,197.94	280,979.44
02/06/2021	Sales Receipt	3508	US11-ebay				Waste and recycle income	826.34	281,805.78
02/06/2021	Bill Payment (Check)	4573		Quano Consultants, LTD.				(4,312.38)	277,493.40
02/09/2021	Sales Receipt	3510	US11- BATCH PAYMENTS				Waste and recycle income	710.79	278,204.19
02/09/2021	Bill Payment (Check)	4577		The Knight Law Firm, LLP Attorneys At Law				(1,365.00)	276,839.19
02/09/2021	Bill Payment (Check)	4576		Freese and Nichols				(1,145.00)	275,694.19
02/09/2021	Sales Receipt	3511	US11-ebay				Waste and recycle income	723.18	276,417.37
02/09/2021	Bill Payment (Check)	4576		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL				(2,236.00)	274,181.37
02/09/2021	Bill Payment (Check)	4574		DELTA SYSTEMS, LLC				(1,501.00)	272,680.37
02/10/2021	Deposit		DR HORTON/Anderson - Public Improvement District				DR Horton - Anderson	10,000.00	282,680.37
02/10/2021	Tax Payment			IRS			Tax Payment for Period: 02/03/2021-02/06/2021	(1,845.00)	280,835.37
02/11/2021	Expense			MICROSOFT CORPORATION			Office yearly fee	(109.24)	280,726.13
02/11/2021	Deposit		Comerich Energy				Franchise Fee	106.11	280,832.24
02/11/2021	Deposit		HAYS COUNTY APPRAISAL DISTRICT				Sales Tax Income	25,522.01	307,243.75
02/13/2021	Sales Receipt	3516	US11- BATCH PAYMENTS				Waste and recycle income	48,713.17	355,956.92
02/13/2021	Sales Receipt	3514	US11-ebay				Waste and recycle income	764.22	356,721.14
02/13/2021	Sales Receipt	3513	US11- BATCH PAYMENTS				Waste and recycle income	36.31	356,757.45
02/13/2021	Sales Receipt	3512	DR HORTON				Waste and recycle income	63.00	356,820.45
02/13/2021	Sales Receipt	3512	DR HORTON				SB Permit	30,660.42	387,480.87
02/13/2021	Deposit		CALDWELL CO APPR				AD Valorem - Caldwell County	215.08	387,695.95
02/13/2021	Deposit		SOUTHWESTERN BELL TELEPHONE COMPANY				Franchise - ROW	70.88	387,766.83
02/13/2021	Deposit		CHARTER COMMUNICATIONS				Franchise fee	2,312.21	389,979.04
02/13/2021	Expense	0008761012821		SPECTRUM BUSINESS			February 2021	(949.06)	389,029.98
02/13/2021	Expense			COUNTY LINE SUD			water bill	(20.40)	388,809.58
02/16/2021	Sales Receipt	3518	US11-ebay				Waste and recycle income	301.09	389,110.67
02/16/2021	Expense			BLUESONNET ELECTRIC			electric bill	(389.37)	388,721.30
02/16/2021	Payroll Check	DD			Kimberly D. Weatherford		Pay Period: 02/04/2021-02/17/2021	(1,671.54)	387,049.76
02/16/2021	Payroll Check	DD			Karen S. Galanter		Pay Period: 02/04/2021-02/17/2021	(2,484.79)	384,565.00
02/16/2021	Payroll Check	DD			Matthew Hodge		Pay Period: 02/04/2021-02/17/2021	(1,290.45)	383,274.55
02/16/2021	Payroll Check	DD			Gary D. Galanter		Pay Period: 02/04/2021-02/17/2021	(1,844.60)	381,429.95
02/16/2021	Payroll Check	DD			Gary D. Galanter		Pay Period: 02/04/2021-02/17/2021	(950.00)	380,479.95
02/16/2021	Sales Receipt	3517	US11-ebay				Waste and recycle income	158.24	380,638.19
02/22/2021	Deposit		DR HORTON/Anderson - Public Improvement District					10,000.00	390,638.19
02/23/2021	Sales Receipt	3519	US11- BATCH PAYMENTS				Waste and recycle income	873.18	391,511.37
02/23/2021	Sales Receipt	3520	US11- BATCH PAYMENTS				Waste and recycle income	744.12	392,255.49
02/24/2021	Tax Payment			IRS			Tax Payment for Period: 02/17/2021-02/19/2021	(1,842.86)	390,412.63
02/25/2021	Sales Receipt	3521	US11- BATCH PAYMENTS				Waste and recycle income	384.03	390,796.66
02/25/2021	Sales Receipt	3527	US11-ebay				Waste and recycle income	1,860.31	392,656.97
02/25/2021	Sales Receipt	3522	US11- BATCH PAYMENTS				Waste and recycle income	188.82	392,845.79
02/26/2021	Sales Receipt	3524	US11- BATCH PAYMENTS				Waste and recycle income	190.82	393,036.61
02/26/2021	Deposit			CALDWELL COUNTY APPRAISAL DISTRICT			AD Valorem - Caldwell County	1.59	393,038.20
02/26/2021	Sales Receipt	3522	MPN					2,801.14	395,839.34
02/26/2021	Deposit			M&C				0.21	395,839.55
02/26/2021	Expense			UHLAND ECONOMIC DEVELOPMENT CORPORATION (EDC)			Sales tax income - January	(15,234.32)	380,605.23
02/26/2021	Expense	010102		Merchant Services			merchant account for my permit	(3,876.73)	386,728.50
02/26/2021	Deposit			FLNB				13.05	386,741.55
Total for 10000 City of Umland Checking									8
									(173,777.46)
10001 Umland Money Market Account									48,294.02
Beginning Balance									
02/28/2021	Deposit			FLNB				5.56	48,299.58
Total for 10001 Umland Money Market Account									5.56
10002 Umland Construction Account									100.00
Beginning Balance									
Total for 10002 Umland Construction Account									
10003 Umland Debt Card Account									86.52
Beginning Balance									
02/28/2021	Expense			FLNB				(5.00)	81.52
Total for 10003 Umland Debt Card Account									8 (5.00)
10004 TaxSTAR Checking									55,234.90
Beginning Balance									
02/02/2021	Transfer						transfer to TaxStar	250,000.00	801,234.90
02/02/2021	Transfer						transfer to TaxStar	(5,000.00)	806,234.90
02/26/2021	Deposit		TaxSTAR				interest income	20.43	826,255.33
Total for 10004 TaxSTAR Checking									825,000.43
10009 Petty Cash									280.52
Beginning Balance									

City of Uhland
General Ledger
February 2021

DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	EMPLOYEE	CLASS	MEMO/DESCRIPTION	AMOUNT	BALANCE
Balance									
Total for 10000 Petty Cash									
12300 Accounts Receivable (A/R)									
Beginning Balance									11,889.81
02/01/2021	Payment	1012	The Old El Camino Moss Court and Campground					(78.38)	11,811.43
02/05/2021	Payment	00058	WALTON DEVELOPMENT AND MANAGEMENT					(423.52)	11,387.91
02/22/2021	Invoice	3818	Alliance Regional Water Authority					981.10	12,429.01
Total for 12000 Accounts Receivable (A/R)									\$479.22
12501 Taxes Controllable Reserves									
Beginning Balance									810.44
02/12/2021	Deposit		TEXAS COMPTROLLER				Current Retained - 20 City Portion	880.31	1,690.75
02/12/2021	Deposit		TEXAS COMPTROLLER				Prior Retained - 20 City Portion	(915.43)	775.32
Total for 12501 Taxes Controllable Reserves									\$59.89
17301 Machinery & Equipment									
Beginning Balance									21,350.00
Total for 17001 Machinery & Equipment									
20900 Accounts Payable (A/P)									
Beginning Balance									7,870.88
02/01/2021	Bill	02012121		Guero Consultants, LTD.			TRDOT Coordination on SR 91 Improvements	531.00	8,401.88
02/01/2021	Bill			TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL			General Liability	2,236.00	10,637.88
02/05/2021	Bill	CAMPO-21-023		CAMPO			cost contribution for transportation planning	438.00	11,075.88
02/05/2021	Bill	210008		SW Engineers			Rocky Road Ranch Subdivision Plan Review	990.00	12,065.88
02/09/2021	Bill Payment (Check)	4575		Guero Consultants, LTD.				(4,812.35)	7,253.53
02/09/2021	Bill Payment (Check)	4574		DELTA SYSTEMS, LLC				(1,501.50)	5,752.03
02/09/2021	Bill Payment (Check)	4576		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL				(2,236.00)	3,516.03
02/09/2021	Bill Payment (Check)	4577		The Knight Law Firm, LLP Attorneys at Law				(1,386.00)	2,130.03
02/09/2021	Bill Payment (Check)	4575		Freese and Nichols				(1,148.03)	981.99
02/10/2021	Bill	2828		The Knight Law Firm, LLP Attorneys at Law			Watermill Grants - conference call, deposit agreement, PS agreement, RFO	1,250.00	2,031.99
02/10/2021	Bill	02100119		Guero Consultants, LTD.			Mikeses Subdivision - PG 3	139.88	2,171.87
02/10/2021	Bill	02100119		Guero Consultants, LTD.			Tucson Trail Fry Homes - Pro Development	351.00	2,522.87
02/10/2021	Bill	3825		The Knight Law Firm, LLP Attorneys at Law			Anderson Park - PD Proceed, Deposit Agreement, Posinging - Site Plan Review	1,850.00	4,372.87
02/12/2021	Bill	02100114		Guero Consultants, LTD.			COG - Old Spanish Trail Drainage Improvements	643.86	5,016.73
02/12/2021	Bill	02100112		Guero Consultants, LTD.			Monie Sagrado	333.00	5,349.73
02/12/2021	Bill	02100116		Guero Consultants, LTD.			Franklin Trust - Pro Development	333.00	5,682.73
02/12/2021	Bill	02100113		Guero Consultants, LTD.			Hip Kronenburg - Miley Lane	702.00	6,384.73
02/23/2021	Bill	1319154		Freese and Nichols			Harvey Trust	1,438.11	7,822.84
02/23/2021	Bill	20034704		52 STREET COMPANY			2- (1) TOM BULK SACK	1,175.00	8,997.84
02/23/2021	Bill	21096		SCHMIDT FIRE & SAFETY			Fire extinguisher annual inspection	224.00	9,221.84
02/23/2021	Bill	1319156		Freese and Nichols			Harmony Hills POB	308.17	9,530.01
02/23/2021	Bill	1319152		Freese and Nichols			General	1,232.67	10,762.68
02/23/2021	Bill	1319155		Freese and Nichols			Salvador Camino East PDD Amended	358.17	11,120.85
02/23/2021	Bill	1319153		Freese and Nichols			Uhlard Plaza	205.44	12,326.29
02/25/2021	Bill	8834		PATHMARK TRAFFIC PRODUCT			161 25mph speed limit signs, 3 post, epoxy	749.40	13,075.69
Total for 20900 Accounts Payable (A/P)									\$4,577.82
20901 A/P - Fuelman Mastercard									
Beginning Balance									1,803.49
02/03/2021	Credit Card Payment			Fuelman Fleet Program Master Card			cc payment	(2,015.73)	(212.23)
02/03/2021	Expense	PA2703		SAN MARCOS DAILY RECORD			public notices	212.23	0.00
02/04/2021	Credit Card Credit			Fuelman Fleet Program Master Card			Refuse Refund # 01663665	(4.31)	(4.31)
02/04/2021	Expense	1621400271		Everbrite			Land Use Fundamentals training	255.00	245.69
02/05/2021	Expense	WV67066038		ZOOM			zoom meeting	15.96	261.65
02/05/2021	Credit Card Credit			AMAZON			heater	(62.49)	199.16
02/05/2021	Expense			AMAZON			heater	32.88	232.04
02/06/2021	Expense			AMAZON			ink cartridges, paperweld	107.06	339.10
02/06/2021	Expense			AMAZON			copy folder	41.28	380.82
02/06/2021	Expense			USPS			certified letter to Train McGinley	7.00	373.82
02/06/2021	Expense	036023	FOGO LOCO MARKET				fuel	54.27	319.55
02/06/2021	Expense	62880		CALDWELL COUNTY TAX ASSESSOR COL			2006 Ford Truck Registration	10.50	309.05
02/06/2021	Expense	170279		Texas Oil Express			2006 Ford Truck Inspection	7.00	292.05
02/06/2021	Expense	036023	FOGO LOCO MARKET				fuel	42.36	249.69
02/10/2021	Expense			BN BOOKKEEPERS			February Service	503.40	753.09
02/10/2021	Expense	999997		Lowes			Community Center Upgrade - paint, trim, etc.	47.20	800.29
02/10/2021	Expense			INTUIT			monthly payroll service	128.46	928.75
02/12/2021	Expense		CLICKBOOKS TEAM				yearly subscription 2021-2022	804.83	1,733.58
02/17/2021	Expense			Adobe			Ref # 00551735	29.97	1,763.55
02/21/2021	Expense			MARTINDALE GUADALUPE GAS CO			monthly fee	16.23	1,779.78
02/24/2021	Expense			AMAZON			gas delivery, 200 gallons	260.00	2,039.78
02/24/2021	Expense						price review	119.00	2,158.78
Total for 20901 A/P - Fuelman Mastercard									\$721.87
20902 A/P - Lowes									
Beginning Balance									149.06
02/05/2021	Credit Card Payment			Lowes			cc payment	(149.26)	0.00
02/11/2021	Expense			Lowes			Community Center Upgrade - Paint, brushes, bucket, etc.	329.42	329.42
02/22/2021	Expense			Lowes			water line supplies	73.82	403.24
02/24/2021	Expense			Lowes			Community Center Upgrade - paint	67.42	470.66
02/26/2021	Expense			Lowes			Community Center Upgrade - wood boards and black paint	65.97	536.63
Total for 20902 A/P - Lowes									\$406.65
20700 A/P - Jimmy McClinton									
Beginning Balance									56,499.75
02/01/2021	Journal Entry	Jimmy McClinton		MCCLINTOCK CODE REVIEW LLC		Building Permits	Record J McClinton Payable - sales receipt 2002 KB HOMES	909.30	57,409.05
02/03/2021	Expense	DD		MCCLINTOCK CODE REVIEW LLC		Building Permits	December 2020	(9,640.26)	47,768.79
02/03/2021	Journal Entry	Jimmy McClinton		MCCLINTOCK CODE REVIEW LLC		Building Permits	Record J McClinton Payable - sales receipt 9909	102.00	47,870.79
02/08/2021	Journal Entry	Jimmy McClinton		MCCLINTOCK CODE REVIEW LLC		Building Permits	Record J McClinton Payable - sales receipt 3509	6,500.00	54,370.79
02/10/2021	Journal Entry	Jimmy McClinton		MCCLINTOCK CODE REVIEW LLC		Building Permits	Record J McClinton Payable - sales receipt 3612	8,000.00	62,370.79
02/26/2021	Journal Entry	Jimmy McClinton		MCCLINTOCK CODE REVIEW LLC		Building Permits	Record J McClinton Payable - sales receipt 3552	502.00	62,872.79
Total for 20700 A/P - Jimmy McClinton									\$3,082.00
20900 Direct Deposit Payroll									
02/04/2021	Payroll Check	00		Karen S. Gallaher			Pay Period: 01/21/2021-02/03/2021	2,484.80	2,484.80
02/04/2021	Payroll Check	00		Gary D. Gallaher			Direct Deposit	(260.00)	2,224.80
02/04/2021	Payroll Check	00		Karen S. Gallaher			Direct Deposit	(2,484.80)	(260.00)
02/04/2021	Payroll Check	00		Kimberly D. Weatherford			Pay Period: 01/21/2021-02/03/2021	1,117.96	867.96
02/04/2021	Payroll Check	00		Kimberly D. Weatherford			Direct Deposit	(1,117.96)	(260.00)
02/04/2021	Payroll Check	00		Gary D. Gallaher			Pay Period: 01/21/2021-02/03/2021	1,564.61	1,305.39
02/04/2021	Payroll Check	00		Matthew Hodge			Pay Period: 01/21/2021-02/03/2021	1,260.99	2,566.38
02/04/2021	Payroll Check	00		Gary D. Gallaher			Direct Deposit 2	250.00	2,816.38
02/04/2021	Payroll Check	00		Matthew Hodge			Direct Deposit	(1,260.99)	1,555.39
02/04/2021	Payroll Check	00		Gary D. Gallaher			Direct Deposit	(1,564.61)	0.00
02/16/2021	Payroll Check	00		Karen S. Gallaher			Pay Period: 02/04/2021-02/17/2021	2,484.79	2,484.79

City of Umland

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DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	EMPLOYEE	CLASS	MEMO DESCRIPTION	AMOUNT	BALANCE
02/19/2021	Payroll Check	00			Karen S. Galanter		Direct Deposit	(2,484.79)	2.00
02/19/2021	Payroll Check	00			Kimberly D. Weatherford		Pay Period: 02/04/2021-02/17/2021	1,071.54	1,071.54
02/19/2021	Payroll Check	00			Matthew Hodge		Pay Period: 02/04/2021-02/17/2021	1,263.45	2,331.99
02/19/2021	Payroll Check	00			Matthew Hodge		Direct Deposit	(1,260.46)	1,071.54
02/19/2021	Payroll Check	00			Gary D. Galanter		Pay Period: 02/04/2021-02/17/2021	1,564.80	2,636.34
02/19/2021	Payroll Check	00			Gary D. Galanter		Direct Deposit	292.00	2,884.14
02/19/2021	Payroll Check	00			Gary D. Galanter		Direct Deposit	(1,564.80)	1,321.54
02/19/2021	Payroll Check	00			Gary D. Galanter		Direct Deposit	(250.00)	1,071.54
02/19/2021	Payroll Check	00			Kimberly D. Weatherford		Direct Deposit	(1,071.54)	2.00
Total for 22000 Direct Deposit Payable								\$0.00	
22000 Sales Tax Payable									
Beginning Balance									
02/05/2021	Expense			TEXAS COMPTROLLER OF PUBLIC ACCOUNTS		Waste Management	Waste and recycle sales tax pymt	(1,060.31)	2.00
02/05/2021	Journal Entry	JE		TEXAS COMPTROLLER OF PUBLIC ACCOUNTS		Waste Management	Record sales tax payable - January	1,060.63	1,060.63
Total for 22000 Sales Tax Payable								\$60.32	
23000 EDC Sales Tax Income Payable									
Beginning Balance									
02/01/2021	Expense			UHLAND ECONOMIC DEVELOPMENT CORPORATION (EDC)		EDC Umland	Sales tax income - December	(15,234.30)	(0.01)
02/26/2021	Expense			UHLAND ECONOMIC DEVELOPMENT CORPORATION (EDC)		EDC Umland	Sales tax income - January	(15,234.30)	(15,234.30)
02/26/2021	Journal Entry	JE		UHLAND ECONOMIC DEVELOPMENT CORPORATION (EDC)		EDC Umland	Record EDC Sales Tax Income Transfer - February	16,257.73	1,023.40
Total for 23000 EDC Sales Tax Income Payable								\$	
(14,230.90)									
24000 Payroll Liabilities									
24001 Payroll - Taxes Federal (941/944)									
02/04/2021	Payroll Check	00			Matthew Hodge		Federal Taxes (941/944)	320.11	320.11
02/04/2021	Payroll Check	00			Karen S. Galanter		Federal Taxes (941/944)	735.90	1,056.04
02/04/2021	Payroll Check	00			Gary D. Galanter		Federal Taxes (941/944)	535.08	1,586.12
02/04/2021	Payroll Check	00			Kimberly D. Weatherford		Federal Taxes (941/944)	258.59	1,845.20
02/19/2021	Tax Payment			IRS			Federal Taxes (941/944)	(1,845.20)	2.00
02/19/2021	Payroll Check	00			Gary D. Galanter		Federal Taxes (941/944)	530.12	530.10
02/19/2021	Payroll Check	00			Matthew Hodge		Federal Taxes (941/944)	319.90	850.00
02/19/2021	Payroll Check	00			Kimberly D. Weatherford		Federal Taxes (941/944)	268.68	1,118.71
02/19/2021	Payroll Check	00			Karen S. Galanter		Federal Taxes (941/944)	735.90	1,842.64
02/24/2021	Tax Payment			IRS			Federal Taxes (941/944)	(1,842.66)	2.00
Total for 24001 Payroll - Taxes Federal (941/944)								\$0.00	
\$0.00									
24010 Payroll - Miscellaneous Deduction									
02/04/2021	Payroll Check	00			Kimberly D. Weatherford		City of Umland waste bill	8.00	2.00
02/19/2021	Payroll Check	00			Kimberly D. Weatherford		City of Umland waste bill	8.00	2.00
Total for 24010 Payroll - Miscellaneous Deduction								\$0.00	
30000 Retained Earnings									
Beginning Balance									
Total for 30000 Retained Earnings									737,298.57
30001 Opening Balance Equity									
Beginning Balance									
Total for 30001 Opening Balance Equity									118,681.34
40010 AD Valorem - Caldwell County									
Beginning Balance									
02/01/2021	Deposit		CALDWELL CO APPR			Public Works	ad valorem income	1,771.12	20,337.10
02/03/2021	Deposit		CALDWELL CO APPR			Public Works	ad valorem income	262.33	20,599.43
02/03/2021	Deposit		CALDWELL CO APPR			Public Works	Caldwell Ad Valorem	21,111.48	25,710.89
02/04/2021	Deposit		CALDWELL CO APPR			Public Works	ad valorem income	445.65	26,156.54
02/12/2021	Deposit		CALDWELL CO APPR			Public Works	ad valorem income	219.08	26,371.62
02/05/2021	Deposit		CALDWELL CO APPR	CALDWELL COUNTY APPRAISAL DISTRICT		Public Works	ad valorem income	1.53	26,373.15
Total for 40010 AD Valorem - Caldwell County								\$4,907.17	
40011 AD Valorem - Hays County									
Beginning Balance									
02/11/2021	Deposit		HAYS COUNTY APPRAISAL DISTRICT			Public Works	ad valorem income	24,522.21	79,219.28
Total for 40011 AD Valorem - Hays County								\$24,522.21	
40050 Sales Tax Revenue									
Beginning Balance									
02/13/2021	Deposit		TEXAS COMPTROLLER			Administration	Gross Collections - 1/3 City Portion	16,589.45	164,944.44
02/13/2021	Deposit		TEXAS COMPTROLLER			Public Works	Gross Collections - 1/3 City Portion	16,589.45	281,533.89
02/13/2021	Deposit		TEXAS COMPTROLLER			EDC Umland	Current Retained - 1/3 EDC Portion	(205.15)	281,298.74
02/13/2021	Deposit		TEXAS COMPTROLLER			EDC Umland	Prior Retained - 1/3 EDC Portion	305.32	281,513.96
02/13/2021	Deposit		TEXAS COMPTROLLER			EDC Umland	Gross Collections - 1/3 EDC Portion	16,589.45	298,103.41
Total for 40050 Sales Tax Revenue								\$49,746.42	
40100 Building Permit Income									
Beginning Balance									
02/01/2021	Sales Receipt	3500	KB HOMES			Building Permits	MPN 2021-14, 146 Lark Lane	390.00	164,093.83
02/01/2021	Sales Receipt	3500	KB HOMES			Building Permits	MPN 2021-14, 146 Lark Lane	50.00	164,073.83
02/01/2021	Sales Receipt	3500	KB HOMES			Building Permits	MPN 2021-14, 146 Lark Lane	1,775.60	165,849.43
02/06/2021	Sales Receipt	3609	DR HORTON			Building Permits	SUBDIVISION - solar 125 Eichen Drive	225.00	166,074.43
02/06/2021	Sales Receipt	3609	DR HORTON			Building Permits	SUBDIVISION - LOT # - DRIVEWAY	3,500.00	169,574.43
02/06/2021	Sales Receipt	3609	DR HORTON			Building Permits	SUBDIVISION - LOT # - DRIVEWAY	3,500.00	173,074.43
02/06/2021	Sales Receipt	3609	DR HORTON			Building Permits	RESIDENTIAL BUILDING PERMIT	20,792.42	193,866.85
02/12/2021	Sales Receipt	3612	DR HORTON			Building Permits	SUBDIVISION - LOT # - DRIVEWAY	3,500.00	197,366.85
02/12/2021	Sales Receipt	3612	DR HORTON			Building Permits	RESIDENTIAL BUILDING PERMIT	21,701.60	219,068.45
02/12/2021	Sales Receipt	3612	DR HORTON			Building Permits	RESIDENTIAL BUILDING PERMIT	500.00	219,568.45
02/26/2021	Sales Receipt	3552	MPN			Building Permits	Foundation - Laving Resear (MPN)2804 Twilight Glen	250.00	219,818.45
02/26/2021	Sales Receipt	3552	MPN			Building Permits	2804 Twilight Glen	500.00	217,318.45
02/26/2021	Sales Receipt	3552	MPN			Building Permits	Moving Permit (MPN)2804 Twilight Glen	500.00	217,818.45
02/26/2021	Sales Receipt	3552	MPN			Building Permits	MPN Plumbing, electrical, hvac 2804 Twilight Glen	470.45	218,288.90
02/26/2021	Sales Receipt	3552	MPN			Building Permits	Single Unit Installation (MPN) 2804 Twilight Glen	500.00	218,788.90
02/26/2021	Sales Receipt	3552	MPN			Building Permits	2804 Twilight Glen	50.00	218,838.90
Total for 40100 Building Permit Income								\$85,165.20	
40102 CBSP Residential									
Beginning Balance									
02/26/2021	Sales Receipt	3552	MPN			Building Permits	2804 Twilight Glen	470.00	820.00
Total for 40102 CBSP Residential								\$470.00	
40105 Transportation Fees - Mileage									
Beginning Balance									
02/06/2021	Sales Receipt	3509	DR HORTON			Future Roadway Impact Fees	10	12,280.00	60,600.00
02/12/2021	Sales Receipt	3512	DR HORTON			Future Roadway Impact Fees	11 Homes	12,280.00	74,900.00
Total for 40105 Transportation Fees - Mileage								\$24,560.00	
40106 Transportation Fee - KB Homes									
Beginning Balance									
02/01/2021	Sales Receipt	3300	KB HOMES			Future Roadway Impact Fees	KB HOME ROADWAY IMPACT IMPROVEMENTS 146 Lark Lane	1,225.00	34,580.00
Total for 40106 Transportation Fee - KB Homes								\$1,225.00	
40150 Subdivision Income									
Beginning Balance									
Total for 40150 Subdivision Income									42,585.00

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DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	EMPLOYEE	CLASS	MEMO DESCRIPTION	AMOUNT	BALANCE
Balance									
02/10/2021	Deposit		DR HORTON Anderson - Public Improvement District		S-Jedinson		10k deposit of 20 k	10,000.00	52,585.06
02/22/2021	Deposit		DR HORTON Anderson - Public Improvement District		S-Jedinson		second payment	10,000.00	62,585.06
Total for 40100 Subdivision Income									\$60,000.00
40100 Billable Expense Income									
Beginning Balance									18,048.01
02/02/2021	Invoice	3512	Alliance Regional Water Authority	Cuatro Consultants, LTD.	Administration		ARWA: Site Plan Review	301.50	18,048.01
02/02/2021	Invoice	3515	Alliance Regional Water Authority	Cuatro Consultants, LTD.	Administration		ARWA: Alignment - ROW	400.50	19,348.01
Total for 40100 Billable Expense Income									\$907.00
40200 Solid Waste Services									
Beginning Balance									52,173.56
02/01/2021	Sales Receipt	3503	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	1,271.24	53,294.80
02/01/2021	Sales Receipt	3506	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	2,194.75	55,399.55
02/02/2021	Deposit		USTI easy		Waste Management		waste income	1,479.86	56,879.39
02/02/2021	Deposit		USTI - BATCH PAYMENTS		Waste Management			180.82	57,039.21
02/03/2021	Sales Receipt	3504	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	330.66	57,379.87
02/06/2021	Sales Receipt	3508	USTI easy		Waste Management		Waste and recycle income, USTI batch	585.34	57,935.21
02/08/2021	Sales Receipt	3508	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	476.29	57,778.30
02/09/2021	Sales Receipt	3507	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	442.49	58,220.79
02/09/2021	Sales Receipt	3511	USTI easy		Waste Management		Waste and recycle income, USTI batch	733.16	58,953.97
02/09/2021	Sales Receipt	3510	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	710.79	59,664.76
02/12/2021	Sales Receipt	3514	USTI easy		Waste Management		Waste and recycle income, USTI batch	96.31	59,761.07
02/12/2021	Sales Receipt	3513	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	40.20	59,821.27
02/13/2021	Sales Receipt	3518	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	744.22	70,585.29
02/14/2021	Sales Receipt	3516	USTI easy		Waste Management		Waste and recycle income, USTI batch	321.89	70,886.94
02/14/2021	Sales Receipt	3517	USTI easy		Waste Management		Waste and recycle income, USTI batch	196.24	71,043.22
02/23/2021	Sales Receipt	3520	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	144.13	71,189.33
02/23/2021	Sales Receipt	3519	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	673.16	72,452.48
02/26/2021	Sales Receipt	3523	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	168.82	72,621.30
02/26/2021	Sales Receipt	3521	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	284.23	72,825.53
02/25/2021	Sales Receipt	3527	USTI easy		Waste Management		Waste and recycle income, USTI batch	3,880.37	74,370.84
02/26/2021	Sales Receipt	3524	USTI - BATCH PAYMENTS		Waste Management		Waste and recycle income, USTI batch	195.82	75,126.26
02/26/2021	Journal Entry	JE		TEXAS COMPTROLLER OF PUBLIC ACCOUNTS	Waste Management		Record sales tax payable - January	11,260.63	74,245.63
Total for 40200 Solid Waste Services									\$11,879.27
40201 Franchise Fees									
Beginning Balance									30,984.86
02/11/2021	Deposit		CenterPoint Energy		Administration		Franchise Fees	106.11	31,090.97
02/12/2021	Deposit		CHARTER COMMUNICATIONS		Administration		Franchise fees	2,312.31	33,403.28
02/12/2021	Deposit		SOUTHWESTERN BELL TELEPHONE COMPANY		Administration		Franchise - ROW	70.98	33,474.26
02/26/2021	Deposit			MSC	Administration			6.21	33,474.47
Total for 40201 Franchise Fees									\$2,489.61
40202 Solid Waste Services - Restoration/Late Fee									
Beginning Balance									712.95
Total for 40202 Solid Waste Services - Restoration/Late Fee									
40500 Administration Fee Income									
Beginning Balance									11,625.69
02/01/2021	Sales Receipt	3502	KB HOMES		Administration		MPN 2021-14, 148 Lata Lane	50.00	11,575.69
02/06/2021	Sales Receipt	3509	DR HORTON		Administration		application fees	535.00	12,100.69
02/11/2021	Sales Receipt	3512	DR HORTON		Administration		application fees	500.00	12,600.69
02/22/2021	Invoice	3515	Alliance Regional Water Authority		Administration		\$100.00PH - \$100.00MMJUL	100.00	12,700.69
02/22/2021	Invoice	3516	Alliance Regional Water Authority		Administration		AMOUNT BILLED TO CITY - 10%	80.10	12,780.79
02/26/2021	Sales Receipt	3552	MPN		Administration		2804 Twilight Glen	50.00	12,830.79
Total for 40500 Administration Fee Income									\$1,306.10
40550 Merchant Processing Fee Income									
Beginning Balance									6,115.82
02/06/2021	Sales Receipt	3509	DR HORTON		Building Permits		Reimbursement of Merchant Processing Fees for Credit Card Payments	1,375.54	7,491.36
02/10/2021	Sales Receipt	3512	DR HORTON		Building Permits		Reimbursement of Merchant Processing Fees for Credit Card Payments	1,388.82	8,880.18
02/26/2021	Sales Receipt	3552	MPN		Building Permits		Reimbursement of Merchant Processing Fees for Credit Card Payments2804 Twilight Glen	100.74	8,980.92
Total for 40550 Merchant Processing Fee Income									\$2,874.90
40600 Interest Income									
Beginning Balance									199.40
02/26/2021	Deposit		TextSTAR		Administration			22.43	219.83
02/26/2021	Deposit			FLNB	Administration			13.85	233.78
02/26/2021	Deposit			FLNB	Administration			5.58	239.34
Total for 40600 Interest Income									\$39.84
50000 Sales Tax Income - State Service Fees									
Beginning Balance									3,348.53
02/13/2021	Deposit		TEXAS COMPTROLLER		Public Works		2% Service Fees - 1/3 City Portion	331.79	3,700.32
02/13/2021	Deposit		TEXAS COMPTROLLER		Administration		2% Service Fees - 1/3 City Portion	331.79	4,032.11
02/12/2021	Deposit		TEXAS COMPTROLLER		EDC Uhland		2% Service Fees - 1/3 EDC Portion	331.79	4,363.90
Total for 50000 Sales Tax Income - State Service Fees									\$668.57
50051 EDC Sales Tax Income Transfers									
Beginning Balance									54,947.31
02/26/2021	Journal Entry	JE		UHLAND ECONOMIC DEVELOPMENT CORPORATION (EDC)	EDC Uhland		Record EDC Sales Tax Income Transfer - February	16,237.73	71,185.04
Total for 50051 EDC Sales Tax Income Transfers									\$16,237.73
50105 Billable Expenses									
Beginning Balance									22,311.26
02/02/2021	Expense	RAJ703		SAN MARCOS DAILY RECORD	Administration		public notice	212.22	22,523.48
Total for 50105 Billable Expenses									\$212.22
60001 Computer Expense & Repair									
Beginning Balance									13,742.71
02/11/2021	Expense			MICROSOFT CORPORATION	Administration		YEARLY RENEWAL FOR MICROSOFT SUBSCRIPTION	198.24	13,940.95
02/12/2021	Expense			DUICKBOOKS TEAM	Administration		yearly subscription 2021-2022	804.83	14,655.78
02/17/2021	Expense			Adobe	Administration		monthly adobe ps	16.23	14,672.01
Total for 60001 Computer Expense & Repair									\$829.30
60053 Continuing Education/Training									
Beginning Balance									490.00
02/04/2021	Expense	1602430271		Eventsite	Administration		Land Use Fundament training	250.00	740.00
Total for 60053 Continuing Education/Training									\$250.00
60055 Contract Labor									
Beginning Balance									45,490.75
02/01/2021	Journal Entry	Jimmy McClintock		MCDLINTOCK CODE REVIEW LLC	Building Permits		Record J McClintock Payable - sales receipt 3502 KB HOMES	630.29	46,121.04
02/08/2021	Journal Entry	Jimmy McClintock		MCDLINTOCK CODE REVIEW LLC	Building Permits		Record J McClintock Payable - sales receipt 3508	100.00	46,221.04
02/08/2021	Journal Entry	Jimmy McClintock		MCDLINTOCK CODE REVIEW LLC	Building Permits		Record J McClintock Payable - sales receipt 3508	4,000.00	50,191.04
02/12/2021	Journal Entry	Jimmy McClintock		MCDLINTOCK CODE REVIEW LLC	Building Permits		Record J McClintock Payable - sales receipt 3512	4,000.00	54,191.04
02/26/2021	Journal Entry	Jimmy McClintock		MCDLINTOCK CODE REVIEW LLC	Building Permits		Record J McClintock Payable - sales receipt 3552	600.00	54,791.04
Total for 60055 Contract Labor									\$13,300.00
60057 Dues Licenses & Subscriptions									
Beginning Balance									428.89

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TRANSACTION TYPE	NUM	CUSTOMER TYPE	VENDOR	EMPLOYEE	CLASS	MEMO/DESCRIPTION	AMOUNT	BALANCE
Balance								
Total for 60067 Dues Licenses & Subscriptions								
60069 Employee Meals								
Beginning Balance								331.72
Total for 60069 Employee Meals								
60063 Fees - Bookkeeping								
Beginning Balance								2,373.60
02/10/2021	Expense		BH BOOKKEEPERS		Administration	February Services	593.40	2,967.00
Total for 60063 Fees - Bookkeeping								
60065 Fees - Consulting								
Beginning Balance								4,396.75
02/09/2021	88	210008	Cap Development LLC	SW Engineers	Subdivision	Risky Road Ranch Subdivision Plan Review	990.00	5,346.75
02/09/2021	88	CAMPO-21-020		CAMPO	Administration	LOCAL CONTRIBUTION Transportation Planning	426.00	5,776.75
02/09/2021	88	1319153	SAM	Freese and Nichols	Subdivision	on call planning services - Uthland Plaza	235.44	5,980.19
02/09/2021	88	1319155	Lateral Homes	Freese and Nichols	Subdivision	on call planning services - Sullivan Camino East PDD Amendment	336.17	6,286.36
02/09/2021	88	1319152		Freese and Nichols	Subdivision	on call planning services - General	1,232.87	7,521.03
02/09/2021	88	1319156	RANCH ROAD DEVELOPMENT	Freese and Nichols	Subdivision	on call planning services - Harmony Hills PDD	336.17	7,859.20
02/09/2021	88	1319154	Bart Hopper	Freese and Nichols	Subdivision	on call planning services - Hanley Tract	1,436.11	9,297.31
Total for 60065 Fees - Consulting								
60071 Fees - Legal								
Beginning Balance								10,960.00
02/05/2021	Expense	DD		Amy Akins	Administration	January legal fees	8,012.90	27,572.50
02/10/2021	88	2525	DR HORTON	The Knight Law Firm, LLP Attorneys at Law	Subdivision	Anderson Plans - PDD Project, Deposit Agreement,	1,350.00	29,522.50
02/10/2021	88	2526	RANCH ROAD DEVELOPMENT	The Knight Law Firm, LLP Attorneys at Law	Subdivision	Watermill Owners' conference call, deposit agreement, P3 agreement, RFO	1,350.00	30,772.50
Total for 60071 Fees - Legal								
60072 Fees - Meetings								
Beginning Balance								317.12
02/09/2021	Expense	INV67056638		ZOOM	Administration	Zoom Monthly meetings	15.99	333.11
Total for 60072 Fees - Meetings								
60075 Fees - Professional								
Beginning Balance								8,431.80
02/01/2021	88	02012121		Guerra Consultants, LTD	Administration	TKOOT Coordination on SH 21 improvements	531.00	9,962.80
02/01/2021	Expense	28076736		BIZ DOG INC.	Waste Management	monthly permit fee	41.40	10,004.20
02/01/2021	Expense	28076736		BIZ DOG INC.	Administration	monthly permit fee	41.40	10,045.60
02/10/2021	88	02102115	RANCH ROAD DEVELOPMENT	Guerra Consultants, LTD	Subdivision	Microtek Subdivision - PH 3	169.88	10,195.34
02/10/2021	88	02102116		Guerra Consultants, LTD	Subdivision	Tuscan Trail Tiny Homes - Pre Development	351.00	10,546.34
02/10/2021	88	02102117		Guerra Consultants, LTD	Subdivision	Parade Tract - Pre Development	333.00	10,889.34
02/10/2021	88	02102113	Jean Thomson	Guerra Consultants, LTD	Administration	CDU - Old Spanish Trail Drainage Improvements	843.86	11,513.20
02/10/2021	88	02102114	Rocky Mountain West Telecom (RMWT)	Guerra Consultants, LTD	Subdivision	Kip/Knewburg - Misty Lane	732.00	12,215.20
02/10/2021	88	02102114		Guerra Consultants, LTD	Subdivision	Firelight - Site Plan Review	234.00	12,449.20
02/10/2021	88	02102115	LAS ENTANCIAS 2	Guerra Consultants, LTD	Subdivision	Monte Sagrado	333.00	12,782.20
Total for 60075 Fees - Professional								
60076 Fees - Property Tax Collection								
Beginning Balance								1,423.82
Total for 60076 Fees - Property Tax Collection								
60079 Fees - Waste Collection								
Beginning Balance								40,482.72
02/01/2021	Expense		WASTE CONNECTION		Waste Management	February 2021	7,611.72	46,294.44
02/01/2021	Expense		WASTE CONNECTION		Waste Management	February 2021 commercial accounts	1,672.84	49,787.08
Total for 60079 Fees - Waste Collection								
60090 IDS - Utility								
Beginning Balance								7,939.04
02/01/2021	88		TEXAS MUNICIPAL LEAGUE INTERGOVERNMENTAL RISK POOL		Administration	General Liability	2,236.00	10,074.04
Total for 60090 IDS - Utility								
60091 IDS - Employee Benefit Insurance								
Beginning Balance								16,423.19
02/01/2021	Expense		TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL		Administration	February 2021	1,947.12	20,330.27
02/01/2021	Expense		TML MULTISTATE INTERGOVERNMENTAL EMPLOYEE BENEFITS POOL		Public Works	February 2021	2,876.61	23,206.88
Total for 60091 IDS - Employee Benefit Insurance								
70000 Bank Charges								
Beginning Balance								210.63
02/10/2021	Expense		Fleet Dash		Administration	Ref # 10463801	25.97	242.47
02/09/2021	Expense		FLHS		Administration	February dormant account fee	5.00	245.47
Total for 70000 Bank Charges								
70030 Merchant Service Fees								
Beginning Balance								1,291.17
02/09/2021	Expense		Merchant Services		Building Permits	Merchant account service fee monthly for My permit.org	10.00	1,291.17
02/09/2021	Expense		Merchant Services		Building Permits	Merchant account service fee monthly for My permit.org	3,393.71	4,476.88
02/09/2021	Expense	010302	Merchant Services		Building Permits	Merchant account service fee monthly for My permit.org	3,876.73	8,353.61
Total for 70030 Merchant Service Fees								
70056 Marketing - Website								
Beginning Balance								68.51
Total for 70056 Marketing - Website								
70060 Meals Expense								
Beginning Balance								22.76
Total for 70060 Meals Expense								
70066 Postage								
Beginning Balance								1,580.60
02/02/2021	Debit		USPS		Administration	Credit for payment to income account on 12/11/20	(1,176.00)	380.60
02/09/2021	Expense		USPS		Administration	certified letter to Tracy McKinley	7.00	387.60
Total for 70066 Postage								
70079 Rent - Janitorial Equipment								
Beginning Balance								634.00
Total for 70079 Rent - Janitorial Equipment								
70074 Public Works Expenses								
70076 Public Works - Streets								
Beginning Balance								4,537.49
02/09/2021	Expense	62890	CALDWELL COUNTY TAX ASSESSOR COL		Public Works	2005 Ford Truck Registration	7.00	4,544.89
02/09/2021	Expense	62890	CALDWELL COUNTY TAX ASSESSOR COL		Public Works	fee for using us	7.00	4,547.89
02/03/2021	88	21696	SCHABOT FIRE & SAFETY		Public Works	Fire subgrantee annual inspection	204.00	4,751.89
02/03/2021	88	2034794	62 STREET COMPANY		Public Works	3-11 TCM BULK SACK	1,170.00	5,941.89
02/09/2021	88	6034	PATHMARK TRAFFIC PRODUCT		Public Works	161 25mph speed limit signs, 30 post, epoxy	749.40	6,691.29
Total for 70076 Public Works - Streets								
70079 Uniforms								
Beginning Balance								168.68
Total for 70079 Uniforms								
70080 Small Equipment & Tools - \$2,500								
Beginning Balance								772.31
Total for 70080 Small Equipment & Tools - \$2,500								

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February 2021

DATE	TRANSACTION TYPE	NUM	CUSTOMER	VENDOR	EMPLOYEE	CLASS	USMD/DESCRIPTION	AMOUNT	BALANCE
70081 Vehicle Equipment									
02/05/2021	Expense	170379		Texas Oil Express		Public Works	2000 Ford Truck Inspection	7.00	7.00
Total for 70081 Vehicle Equipment								\$7.00	
70083 Fuel									
Beginning Balance									685.59
02/06/2021	Expense	039020	POCO LOCO MARKET			Public Works	fuel	54.27	719.86
02/09/2021	Expense	039023	POCO LOCO MARKET			Public Works	fuel	42.26	762.12
Total for 70083 Fuel								\$96.53	
Total for 70074 Public Works Expenses								\$2,257.43	
70090 Payroll - Expenses									
70091 Payroll - Salaries									
70092 Payroll - Salaries - City Administrator									
Beginning Balance									32,135.99
02/04/2021	Payroll Check	DD			Karen S. Galagher	Administration	Gross Pay - This is not a legal pay stub	2,999.22	35,294.01
02/19/2021	Payroll Check	DD			Karen S. Galagher	Administration	Gross Pay - This is not a legal pay stub	2,894.22	38,253.23
Total for 70092 Payroll - Salaries - City Administrator								\$5,893.44	
70094 Payroll - Salaries - City Clerk									
Beginning Balance									20,345.54
Total for 70094 Payroll - Salaries - City Clerk									
70095 Payroll - Salaries - Office Assistant									
Beginning Balance									8,570.23
02/04/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Gross Pay - This is not a legal pay stub	1,209.43	10,180.28
02/19/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Gross Pay - This is not a legal pay stub	1,200.00	11,380.28
Total for 70095 Payroll - Salaries - Office Assistant								\$2,409.43	
70096 Payroll - Salaries - Public Works Lead									
Beginning Balance									20,698.65
02/04/2021	Payroll Check	DD			Gary D. Galagher	Public Works	Gross Pay - This is not a legal pay stub	2,144.24	22,842.89
02/19/2021	Payroll Check	DD			Gary D. Galagher	Public Works	Gross Pay - This is not a legal pay stub	2,144.24	25,187.13
Total for 70096 Payroll - Salaries - Public Works Lead								\$4,288.48	
70097 Payroll - Salaries - Public Works									
Beginning Balance									12,848.69
02/04/2021	Payroll Check	DD			Matthew Hodge	Public Works	Gross Pay - This is not a legal pay stub	1,434.91	14,283.60
02/19/2021	Payroll Check	DD			Matthew Hodge	Public Works	Gross Pay - This is not a legal pay stub	1,434.24	15,718.84
Total for 70097 Payroll - Salaries - Public Works								\$2,869.15	
Total for 70097 Payroll - Salaries - Public Works								\$15,460.12	
70200 Payroll - Taxes									
Beginning Balance									7,282.36
02/04/2021	Payroll Check	DD			Gary D. Galagher	Public Works	Employer Taxes	154.33	7,446.41
02/04/2021	Payroll Check	DD			Karen S. Galagher	Administration	Employer Taxes	205.29	7,672.70
02/04/2021	Payroll Check	DD			Matthew Hodge	Public Works	Employer Taxes	109.77	7,782.47
02/04/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Employer Taxes	92.83	7,875.30
02/19/2021	Payroll Check	DD			Matthew Hodge	Public Works	Employer Taxes	108.73	7,984.03
02/19/2021	Payroll Check	DD			Gary D. Galagher	Public Works	Employer Taxes	184.34	8,148.70
02/19/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Employer Taxes	81.80	8,240.50
02/19/2021	Payroll Check	DD			Karen S. Galagher	Administration	Employer Taxes	226.30	8,466.80
Total for 70200 Payroll - Taxes								\$1,184.48	
70210 Payroll - Service Fees									
Beginning Balance									488.87
02/10/2021	Expense			INTUIT		Public Works	monthly payroll service	67.83	562.70
02/12/2021	Expense			INTUIT		Administration	monthly payroll service	67.88	622.52
Total for 70210 Payroll - Service Fees								\$129.68	
Total for 70090 Payroll - Expenses								\$16,791.28	
70099 Payroll Benefits									
70100 Payroll - Cell Phone Spend									
Beginning Balance									1,296.72
02/04/2021	Journal Entry	JE			Gary D. Galagher	Public Works	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,333.14
02/04/2021	Journal Entry	JE			Karen S. Galagher	Administration	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,369.56
02/04/2021	Journal Entry	JE			Kimberly D. Weatherford	Administration	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,405.98
02/04/2021	Journal Entry	JE			Matthew Hodge	Public Works	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,442.40
02/19/2021	Journal Entry	JE			Gary D. Galagher	Public Works	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,478.82
02/19/2021	Journal Entry	JE			Kimberly D. Weatherford	Administration	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,515.24
02/19/2021	Journal Entry	JE			Matthew Hodge	Public Works	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,551.66
02/19/2021	Journal Entry	JE			Karen S. Galagher	Administration	Reclass Employee Reimbursements to correct account - Cell Phone	36.42	1,588.08
Total for 70100 Payroll - Cell Phone Spend								\$291.36	
70130 Payroll - Employee Reimbursements									
02/04/2021	Journal Entry	JE				Public Works	Reclass Employee Reimbursements to correct account - Cell Phone	(72.84)	(72.84)
02/04/2021	Journal Entry	JE				Administration	Reclass Employee Reimbursements to correct account	(111.48)	(184.32)
02/04/2021	Payroll Check	DD			Matthew Hodge	Public Works	Reimbursement	36.42	(147.90)
02/04/2021	Payroll Check	DD			Karen S. Galagher	Administration	Reimbursement	36.42	(111.48)
02/04/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Reimbursement	75.38	0.00
02/04/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Reimbursement	36.42	36.42
02/19/2021	Payroll Check	DD			Kimberly D. Weatherford	Administration	Reimbursement	36.42	72.84
02/19/2021	Payroll Check	DD			Karen S. Galagher	Administration	Reimbursement	36.42	109.26
02/19/2021	Payroll Check	DD			Matthew Hodge	Public Works	Reimbursement	36.42	145.68
02/19/2021	Journal Entry	JE			Gary D. Galagher	Public Works	Reclass Employee Reimbursements to correct account	(72.84)	72.84
02/19/2021	Journal Entry	JE				Administration	Reclass Employee Reimbursements to correct account - Cell Phone	(72.84)	0.00
Total for 70130 Payroll - Employee Reimbursements								\$291.36	
70099 Payroll Benefits									
70300 Supplies - Office									
Beginning Balance									9,854.89
02/05/2021	Credit Card Credit			AMAZON		Administration	header	(52.88)	9,802.01
02/05/2021	Expense			AMAZON		Administration	header	52.88	9,854.89
02/06/2021	Expense			AMAZON		Administration	ink cartridges, pageyield	107.09	9,961.98
02/06/2021	Expense			AMAZON		Administration	copy paper	41.28	9,903.26
02/04/2021	Expense			AMAZON		Administration	printer network	119.00	9,992.26
Total for 70300 Supplies - Office								\$297.37	
70300 Supplies - Maintenance/Community Center									
Beginning Balance									475.82
02/11/2021	Expense	999997		Lowe's		Community Center	Community Center Upgrade - paint, brushes, bucket, etc.	329.42	805.24
02/19/2021	Expense			Lowe's		Community Center	Community Center Upgrade - paint, brushes, bucket, etc.	47.20	852.44
02/23/2021	Expense			Lowe's		Community Center	water line supplies	73.50	925.94
02/24/2021	Expense			Lowe's		Community Center	Community Center Upgrade - paint	97.40	993.44
02/26/2021	Expense			Lowe's		Community Center	Community Center Upgrade - wood boards and black paint	85.37	1,228.81
Total for 70300 Supplies - Maintenance/Community Center								\$603.71	
70400 Telephone & Internet									
Beginning Balance									871.20
02/15/2021	Expense	0036791012021		SPECTRUM BUSINESS		Administration	February 2021	249.08	1,220.28
Total for 70400 Telephone & Internet								\$249.08	
70450 Travel - Mileage Reimbursements									

City of Uhland
General Ledger
February 2021

DATE	TRANSACTION TYPE	AMOUNT	CUSTOMER	VENDOR	EMPLOYEE	CLASS	MEMO/DESCRIPTION	AMOUNT	BALANCE
Beginning Balance									275.08
02/04/2021	Journal Entry	JE			Kimberly D. Weatherford	Administration	Reclass Employee Reimbursements to correct account - Mileage	35.04	314.32
Total for 75450 Travel - Mileage Reimbursements								\$35.04	
75800 Utilities									
Beginning Balance									1,827.02
02/15/2021	Expense			COUNTY LINE SUD		Administration	water	\$7.95	1,894.97
02/15/2021	Expense			COUNTY LINE SUD		Administration	SERVICE FEE	1.80	1,886.47
02/19/2021	Expense			BLUEBONNET ELECTRIC		Public Works	LIGHTS	\$5.04	2,341.51
02/19/2021	Expense			BLUEBONNET ELECTRIC		Administration	MONTHLY ELECTRIC BILL	203.06	2,244.57
02/19/2021	Expense			BLUEBONNET ELECTRIC		Public Works	Street Light	131.27	2,375.84
02/21/2021	Expense			MARTINDALE GUADALUPE GAS CO		Administration	gas delivery, 200 gallons	260.25	2,636.09
Total for 75800 Utilities								\$758.32	
80090 Income - Other									
Beginning Balance									186.45
02/04/2021	Credit Card Credit			Fuelman Fleet Program-Master Card		Administration	Rebate Reference # 10350266	4.31	190.76
02/08/2021	Expense			TEXAS COMPTROLLER OF PUBLIC ACCOUNTS		Waste Management	Early Filing Discount	5.28	185.48
Total for 80090 Income - Other								\$9.59	
80100 Grant Income									
Beginning Balance									14,222.20
Total for 80100 Grant Income									
80101 Grant Expense									
Beginning Balance									15,331.10
Total for 80101 Grant Expense									

City of Uhland

10000 City of Uhland Checking, Period Ending 02/28/2021

RECONCILIATION REPORT

Reconciled on: 03/19/2021

Reconciled by: Mandi Carter

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	523,583.23
Checks and payments cleared (35)	-370,741.88
Deposits and other credits cleared (41)	239,348.20
Statement ending balance	392,189.55
Uncleared transactions as of 02/28/2021	-3,748.50
Register balance as of 02/28/2021	388,441.05
Cleared transactions after 02/28/2021	0.00
Uncleared transactions after 02/28/2021	-143,914.47
Register balance as of 03/19/2021	244,526.58

Details

Checks and payments cleared (35)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2021	Expense		UHLAND ECONOMIC DEVEL...	-15,234.33
02/01/2021	Expense		WASTE CONNECTION	-7,611.72
02/01/2021	Expense		TML MULTISTATE INTERGO...	-4,786.73
02/01/2021	Expense	28676796	BIZ DOC INC.	-82.86
02/02/2021	Expense	DD	MCCLINTOCK CODE REVIE...	-9,640.00
02/02/2021	Expense		Merchant Services	-10.00
02/02/2021	Transfer			-25,000.00
02/02/2021	Transfer			-250,000.00
02/03/2021	Expense	DD	Amy Akers	-8,012.50
02/03/2021	Credit Card Payment			-2,015.72
02/04/2021	Payroll Check	DD	Gary D. Gallaher	-250.00
02/04/2021	Payroll Check	DD	Gary D. Gallaher	-1,564.61
02/04/2021	Payroll Check	DD	Kimberly D. Weatherford	-1,117.96
02/04/2021	Payroll Check	DD	Karen S. Gallaher	-2,484.80
02/04/2021	Payroll Check	DD	Matthew Hodge	-1,260.99
02/05/2021	Credit Card Payment			-149.06
02/08/2021	Expense		TEXAS COMPTROLLER OF ...	-995.31
02/08/2021	Expense		Merchant Services	-3,385.71
02/09/2021	Bill Payment	4575	Freese and Nichols	-1,145.03
02/09/2021	Bill Payment	4577	The Knight Law Firm, LLP Att...	-1,385.00
02/09/2021	Bill Payment	4573	Cuatro Consultants, LTD.	-4,512.35
02/09/2021	Bill Payment	4576	TEXAS MUNICIPAL LEAGUE...	-2,236.00
02/09/2021	Bill Payment	4574	DELTRA SYSTEMS, LLC	-1,501.50
02/10/2021	Tax Payment		IRS	-1,845.20
02/11/2021	Expense		MICROSOFT CORPORATION	-108.24
02/15/2021	Expense		COUNTY LINE SUD	-59.45
02/15/2021	Expense	0008761012821	SPECTRUM BUSINESS	-249.08
02/19/2021	Payroll Check	DD	Gary D. Gallaher	-250.00
02/19/2021	Payroll Check	DD	Matthew Hodge	-1,260.45
02/19/2021	Expense		BLUEBONNET ELECTRIC	-389.37
02/19/2021	Payroll Check	DD	Kimberly D. Weatherford	-1,071.54
02/19/2021	Payroll Check	DD	Karen S. Gallaher	-2,484.79
02/19/2021	Payroll Check	DD	Gary D. Gallaher	-1,564.60
02/24/2021	Tax Payment		IRS	-1,842.66
02/26/2021	Expense		UHLAND ECONOMIC DEVEL...	-15,234.32

Total

-370,741.88

Deposits and other credits cleared (41)

3/19/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/26/2021	Deposit		Velocity, A Managed Services ...	52.95
01/29/2021	Sales Receipt	my permit now	DR HORTON	38,189.03
02/01/2021	Sales Receipt	2566	USTI - BATCH PAYMENTS	121.24
02/01/2021	Sales Receipt	2565	USTI - BATCH PAYMENTS	2,104.73
02/01/2021	Receive Payment	1012	The Old El Camino Moto Cour...	78.38
02/01/2021	Deposit		CALDWELL CO APPR	1,771.12
02/01/2021	Sales Receipt	08521667	KB HOMES	3,453.60
02/02/2021	Deposit		CALDWELL CO APPR	262.33
02/02/2021	Deposit		USTI - BATCH PAYMENTS	160.62
02/02/2021	Deposit		USPS	1,170.00
02/02/2021	Deposit		USTI epay	1,478.86
02/03/2021	Deposit		CALDWELL CO APPR	2,111.46
02/03/2021	Sales Receipt	2568	USTI - BATCH PAYMENTS	336.86
02/04/2021	Deposit		CALDWELL CO APPR	445.65
02/05/2021	Receive Payment	000928	WALTON DEVELOPMENT A...	423.50
02/08/2021	Sales Receipt	ACH68478	USTI epay	926.34
02/08/2021	Sales Receipt	my permit now	DR HORTON	39,197.94
02/08/2021	Sales Receipt	2570	USTI - BATCH PAYMENTS	442.49
02/08/2021	Sales Receipt	2575	USTI - BATCH PAYMENTS	476.09
02/09/2021	Sales Receipt	3510	USTI - BATCH PAYMENTS	710.79
02/09/2021	Sales Receipt	ACH68611	USTI epay	733.18
02/10/2021	Deposit		DR HORTON:Anderson - Publ...	10,000.00
02/11/2021	Deposit		HAYS COUNTY APPRASIAL ...	26,522.21
02/11/2021	Deposit		CenterPoint Energy	106.11
02/12/2021	Deposit		SOUTHWESTERN BELL TEL...	70.98
02/12/2021	Sales Receipt	2585	USTI - BATCH PAYMENTS	764.22
02/12/2021	Deposit		CALDWELL CO APPR	215.08
02/12/2021	Deposit		TEXAS COMPTROLLER	48,713.17
02/12/2021	Sales Receipt	ACH68864	USTI epay	96.31
02/12/2021	Sales Receipt	2582	USTI - BATCH PAYMENTS	60.00
02/12/2021	Sales Receipt	my permit now	DR HORTON	39,880.42
02/12/2021	Deposit		CHARTER COMMUNICATIONS	2,312.31
02/16/2021	Sales Receipt	ACH69003	USTI epay	301.69
02/19/2021	Sales Receipt	ACH69245	USTI epay	158.24
02/22/2021	Deposit		DR HORTON:Anderson - Publ...	10,000.00
02/23/2021	Sales Receipt	ACH69346	USTI - BATCH PAYMENTS	673.16
02/25/2021	Sales Receipt	ACH69618	USTI epay	1,980.31
02/26/2021	Deposit		CALDWELL COUNTY APPR...	1.53
02/26/2021	Deposit		MISC	0.21
02/26/2021	Sales Receipt	3552	MPN	2,831.14
02/28/2021	Deposit		FLNB	13.95
Total				239,348.20

Additional Information

Uncleared checks and payments as of 02/28/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/01/2021	Expense		WASTE CONNECTION	-1,672.64
02/28/2021	Expense	010302	Merchant Services	-3,876.73
Total				-5,549.37

Uncleared deposits and other credits as of 02/28/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
01/15/2021	Sales Receipt	mpn 2021-3	MPN < 1500	393.30
02/23/2021	Sales Receipt	2587	USTI - BATCH PAYMENTS	744.10
02/25/2021	Sales Receipt	2591	USTI - BATCH PAYMENTS	284.03
02/25/2021	Sales Receipt	2592	USTI - BATCH PAYMENTS	188.82
02/26/2021	Sales Receipt	2595	USTI - BATCH PAYMENTS	190.62

Total

1,800.87

Uncleared checks and payments after 02/28/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2021	Expense	DD	MCCLINTOCK CODE REVIE...	-15,000.00
03/01/2021	Expense	28865548	BIZ DOC INC.	-82.86
03/01/2021	Expense		WASTE CONNECTION	-7,611.72
03/02/2021	Bill Payment	4586	The Knight Law Firm, LLP Att...	-3,200.00
03/02/2021	Bill Payment	4579	Cuatro Consultants, LTD.	-2,736.54
03/02/2021	Bill Payment	4578	CAMPO	-428.00
03/02/2021	Bill Payment	4580	EZ STREET COMPANY	-1,170.00
03/02/2021	Bill Payment	4581	Freese and Nichols	-3,492.56
03/02/2021	Bill Payment	4584	SCHMIDT FIRE & SAFETY	-224.00
03/02/2021	Bill Payment	4583	PATHMARK TRAFFIC PROD...	-749.40
03/02/2021	Bill Payment	4585	SW Engineers	-990.00
03/02/2021	Bill Payment	4582	HAYS CENTRAL APPRAISAL...	-3.09
03/02/2021	Bill Payment	4587	USPS	-450.00
03/02/2021	Credit Card Payment			-3,000.48
03/02/2021	Expense		Merchant Services	-10.00
03/03/2021	Expense	DD	MCCLINTOCK CODE REVIE...	-5,000.00
03/04/2021	Payroll Check	DD	Gary D. Gallaher	-1,813.61
03/04/2021	Payroll Check	DD	Gary D. Gallaher	-1.00
03/04/2021	Payroll Check	DD	Karen S. Gallaher	-2,484.80
03/04/2021	Payroll Check	DD	Kimberly D. Weatherford	-1,365.42
03/04/2021	Payroll Check	DD	Matthew Hodge	-1,260.45
03/05/2021	Expense	DD	MCCLINTOCK CODE REVIE...	-3,859.75
03/08/2021	Bill Payment		Amy Akers	-7,500.00
03/10/2021	Tax Payment		IRS	-1,887.38
03/15/2021	Expense		COUNTY LINE SUD	-65.30
03/15/2021	Expense	0008761022821	SPECTRUM BUSINESS	-249.08
03/15/2021	Transfer			-300,000.00
03/16/2021	Payroll Check	DD	Karen S. Gallaher	-2,448.39
03/16/2021	Expense		TEXAS COMPTROLLER OF ...	-1,055.33
03/16/2021	Expense		TML MULTISTATE INTERGO...	-2,777.98
03/17/2021	Credit Card Payment			-689.99
03/17/2021	Expense		WASTE CONNECTION	-3,345.28
03/18/2021	Payroll Check	DD	Gary D. Gallaher	-1,813.60
03/18/2021	Payroll Check	DD	Kimberly D. Weatherford	-1,376.20
03/18/2021	Payroll Check	DD	Matthew Hodge	-1,260.45
03/18/2021	Payroll Check	DD	Gary D. Gallaher	-1.00
03/18/2021	Payroll Check	DD	Karen S. Gallaher	-2,484.80
03/19/2021	Expense		BLUEBONNET ELECTRIC	-368.21
03/19/2021	Tax Payment		IRS	-735.91

Total

-382,992.58

Uncleared deposits and other credits after 02/28/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/01/2021	Sales Receipt	2589	USTI - BATCH PAYMENTS	515.34
03/01/2021	Sales Receipt	2597	USTI - BATCH PAYMENTS	940.54
03/01/2021	Sales Receipt	2598	USTI - BATCH PAYMENTS	1,425.44
03/01/2021	Receive Payment	01570152	Lennar Homes	1,119.80
03/01/2021	Deposit		GRANITE TELECOMMUNICA...	10.59
03/02/2021	Sales Receipt	2601	USTI - BATCH PAYMENTS	961.04
03/02/2021	Sales Receipt	ACH69752	USTI epay	1,820.55
03/02/2021	Sales Receipt	13940	MPN < 1500	48.00
03/03/2021	Sales Receipt	2604	USTI - BATCH PAYMENTS	1,116.24
03/04/2021	Sales Receipt	2606	USTI - BATCH PAYMENTS	318.10
03/05/2021	Sales Receipt	my permit now	DR HORTON	34,565.91
03/05/2021	Receive Payment	10023	RANCH ROAD DEVELOPME...	32,270.52
03/05/2021	Sales Receipt	ACH70043	USTI epay	928.45
03/05/2021	Receive Payment	10022	RANCH ROAD DEVELOPME...	4,150.00

3/19/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/05/2021	Receive Payment	40001	RANCH ROAD DEVELOPME...	1,000.00
03/05/2021	Deposit		RANCH ROAD DEVELOPME...	20,000.00
03/05/2021	Receive Payment	40002	RANCH ROAD DEVELOPME...	13,828.60
03/08/2021	Sales Receipt	2609	USTI - BATCH PAYMENTS	444.86
03/08/2021	Deposit		HAYS COUNTY APPRASIAL ...	12,424.95
03/09/2021	Sales Receipt	08522365	MPN	3,525.20
03/09/2021	Sales Receipt	08522319	MPN	3,859.60
03/09/2021	Sales Receipt	2611	USTI - BATCH PAYMENTS	40.00
03/09/2021	Sales Receipt	2610	USTI - BATCH PAYMENTS	670.99
03/11/2021	Sales Receipt	2608	USTI - BATCH PAYMENTS	238.24
03/11/2021	Sales Receipt	my permit now	DR HORTON	15,716.89
03/11/2021	Sales Receipt	ACH70221	USTI epay	821.30
03/11/2021	Receive Payment	1079	Josh Thornton	702.00
03/11/2021	Sales Receipt	3564	MPN	2,606.91
03/11/2021	Receive Payment	10230	RANCH ROAD DEVELOPME...	2,083.49
03/11/2021	Receive Payment	40006	RANCH ROAD DEVELOPME...	3,025.56
03/12/2021	Deposit		CALDWELL CO APPR	495.24
03/15/2021	Sales Receipt	2610	USTI - BATCH PAYMENTS	524.34
03/15/2021	Receive Payment	6951	LAS ENTANCIAS 2	5,835.13
03/15/2021	Receive Payment	1428	Mike Hobson LLC	410.00
03/16/2021	Receive Payment	120	Cap Development LLC	145.20
03/16/2021	Receive Payment	121	Cap Development LLC	1,815.00
03/16/2021	Deposit		GLO	18,554.81
03/17/2021	Sales Receipt	0852443	MPN	3,750.00
03/17/2021	Sales Receipt	08522628	KB HOMES	3,303.60
03/17/2021	Sales Receipt	2612	USTI - BATCH PAYMENTS	362.55
03/18/2021	Deposit		TEXAS COMPTROLLER	42,086.25
03/18/2021	Sales Receipt	2616	USTI - BATCH PAYMENTS	616.88
Total				239,078.11

City of Uhland

10001 Uhland Money Market Account, Period Ending 02/28/2021

RECONCILIATION REPORT

Reconciled on: 03/16/2021

Reconciled by: Mandi Carter

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	48,284.52
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (1).....	5.56
Statement ending balance.....	48,290.08
Register balance as of 02/28/2021.....	48,290.08

Details

Deposits and other credits cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2021	Deposit		FLNB	5.56
Total				5.56

3/16/2021

City of Uhland

10002 Uhland Construction Account, Period Ending 02/28/2021

RECONCILIATION REPORT

Reconciled on: 03/16/2021

Reconciled by: Mandi Carter

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	100.00
Checks and payments cleared (0).....	0.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>100.00</u>
Register balance as of 02/28/2021.....	100.00

3/17/2021

City of Uhland

10003 Uhland Debit Card Account, Period Ending 02/28/2021

RECONCILIATION REPORT

Reconciled on: 03/17/2021

Reconciled by: Mandi Carter

Any changes made to transactions after this date aren't included in this report.

Summary	USD
Statement beginning balance.....	86.52
Checks and payments cleared (1).....	-5.00
Deposits and other credits cleared (0).....	0.00
Statement ending balance.....	<u>81.52</u>
Register balance as of 02/28/2021.....	81.52

Details

Checks and payments cleared (1)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/28/2021	Expense		FLNB	-5.00
Total				-5.00

3/16/2021

City of Uhland

10004 TexSTAR Checking, Period Ending 02/28/2021

RECONCILIATION REPORT

Reconciled on: 03/16/2021

Reconciled by: Mandi Carter

Any changes made to transactions after this date aren't included in this report.

Summary

USD

Statement beginning balance	551,284.60
Checks and payments cleared (0)	0.00
Deposits and other credits cleared (3)	275,020.43
Statement ending balance	826,305.03
Register balance as of 02/28/2021	826,305.03
Cleared transactions after 02/28/2021	0.00
Uncleared transactions after 02/28/2021	300,000.00
Register balance as of 03/16/2021	1,126,305.03

Details

Deposits and other credits cleared (3)

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
02/02/2021	Transfer			25,000.00
02/02/2021	Transfer			250,000.00
02/26/2021	Deposit		TexSTAR	20.43
Total				275,020.43

Additional Information

Uncleared deposits and other credits after 02/28/2021

DATE	TYPE	REF NO.	PAYEE	AMOUNT (USD)
03/15/2021	Transfer			300,000.00
Total				300,000.00

CLSUD Water and Wastewater Ongoing Projects with the City of Uhland and Uhland ETJ
boundaries as of 3/12/2021

- **Downtown Uhland Wastewater** – acquiring necessary easements from landowners, concurrently working on engineering plans, should have construction documents completed by end of March.
- **Walton TCEQ Discharge Permit Acquisition** – finalizing exact WWTP location and necessary easements, permit will require major amendment to modify discharge point and discharge route
- **Hays County Bridge Improvements** – Gristmill Road at Plum Creek
 - Capital Improvement Plan is to install a 12-inch water line at this location.
 - Steel casing to be placed across Plum Creek prior to bridge improvements.
 - SWE has not received the latest CAD files to begin design
- **SH21 crossing at Gristmill Road**
 - Ends of the existing casing are believed to be below the pavement
 - CLSUD's Capital Improvement Plan is to replace the 2-inch water line with a 12-inch water line at this location
 - The property west of the intersection of SH21 and Gristmill Road is planning to develop. The developer will be responsible from providing right of way easements
- **Cotton Gin Road Water Line Relocation**
 - Phase 1 will affect CLSUD's water line from Ewald Drive to Bonanza Street
 - Future phases will extend all the way to SH 21
 - Construction has started and is expected to be completed this month.
 - A change order was added to extend the project 375 feet to Bonanza Street. This will replace a segment of pipe that has had leaks.
 - Service crossings have been installed.
 - Hays County had a kickoff meeting for Phase 2 which will extend the road improvements all the way to Highway 21. Phase 2 will also impact CLSUD's existing waterlines and easements. Existing easements have been provided to Hays County.
- **Subdivision Reviews**
 - Plans Approved
 - Creek Crossing Subdivision (aka Cotton Gin Mobile Home Park) – 522 LUE's
 - Millcreek Phase 3
 - Cotton Gin RV Park
 - Submitted Plans for Review
 - Pecan Springs RV Park
 - Requested Service & Paid Application Fee
 - Anderson Subdivision
 - Camino Real Development
 - Caldwell Ranch Subdivision
 - Caldwell Valley Development
 - TK Ranch
 - El Camino Ranch RV Park
 - Uhland Plaza
 - Camino Crest Section 2
 - Monte Sagrado Subdivision
 - Scott Miller 88 Acres
 - Haney Tract
 - SH 21 Gas Station

City of Uhland
Income Statement
 May 2018 - February 2021

	Oct-17	Nov-17	Dec-17	Jan-18	Feb-18	Mar-18	Apr-18	May 2018	Jun 2018	Jul 2018	Aug 2018	Sep 2018	FY2021 Total
Income													
40104 Transportation Fee - CGE								1,250.00				250.00	1,500.00
40105 Transportation Fees - Millicreek													0.00
40106 Transportation Fee - KB Homes								3,684.00					3,684.00
40107 Future Roadway Funds													0.00
Total Income								\$ 1,250.00	\$ -	\$ 3,684.00	\$ -	\$ 250.00	\$ 5,184.00

	Oct 2018	Nov 2018	Dec 2018	Jan 2019	Feb 2019	Mar 2019	Apr 2019	May 2019	Jun 2019	Jul 2019	Aug 2019	Sep 2019	FY2021 Total
Income													
40104 Transportation Fee - CGE						250.00	750.00	2,500.00	500.00				4,000.00
40105 Transportation Fees - Millicreek													0.00
40106 Transportation Fee - KB Homes	3,684.00		4,912.00	9,824.00	3,684.00	1,228.00	4,912.00	11,052.00	3,684.00	2,456.00	8,596.00	3,684.00	57,716.00
40107 Future Roadway Funds													0.00
Total Income	\$ 3,684.00	\$ -	\$ 4,912.00	\$ 9,824.00	\$ 3,684.00	\$ 1,478.00	\$ 5,662.00	\$ 13,552.00	\$ 4,184.00	\$ 2,456.00	\$ 8,596.00	\$ 3,684.00	\$ 61,716.00

	Oct 2019	Nov 2019	Dec 2019	Jan 2020	Feb 2020	Mar 2020	Apr 2020	May 2020	Jun 2020	Jul 2020	Aug 2020	Sep 2020	FY2021 Total
Income													
40104 Transportation Fee - CGE	250.00												250.00
40105 Transportation Fees - Millicreek									36,840.00	1,228.00	1,228.00	2,456.00	41,752.00
40106 Transportation Fee - KB Homes	9,824.00	6,140.00	3,684.00	4,912.00	6,140.00	6,140.00	3,684.00	3,684.00	7,368.00	25,768.00	14,736.00	20,876.00	112,976.00
40107 Future Roadway Funds									13,508.00				13,508.00
Total Income	\$ 10,074.00	\$ 6,140.00	\$ 3,684.00	\$ 4,912.00	\$ 6,140.00	\$ 6,140.00	\$ 3,684.00	\$ 3,684.00	\$ 44,208.00	\$ 40,524.00	\$ 15,964.00	\$ 23,332.00	\$ 168,486.00

	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	FY2021 Total
Income						
40104 Transportation Fee - CGE						0.00
40105 Transportation Fees - Millicreek			1,228.00	49,120.00	24,560.00	74,908.00
40106 Transportation Fee - KB Homes	15,964.00	4,912.00	2,456.00		1,228.00	24,560.00
40107 Future Roadway Funds						0.00
Total Income	\$ 15,964.00	\$ 4,912.00	\$ 3,684.00	\$ 49,120.00	\$ 25,788.00	\$ 95,460.00

Total All Years	5,750.00	116,660.00	198,036.00	13,508.00	\$ 334,954.00
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**THE CITY OF UHLAND
CITIZEN PARTICIPATION PLAN
TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

Note to Grant Recipients regarding Limited English Proficiency (LEP) requirements:

In accordance with federal law, if there is a significant number of the population who are non-English speaking residents and are affected by the TxCDBG project, such citizens should have 'meaningful access' to all aspects of the TxCDBG project. To provide 'meaningful access', Grant Recipients may need to provide interpreter services at public hearings or provide non-English written materials that are routinely provided in English. Examples of such vital documents may include Citizen Participation notices (e.g., complaint procedures, hearings notices), civil rights notices, and any other published notice that may allow an eligible person with limited English proficiency to participate in discussing proposed CDBG activities.

For more information, see LEP.gov

COMPLAINT PROCEDURES

These complaint procedures comply with the requirements of the Texas Department of Agriculture's Texas Community Development Block Grant (TxCDBG) Program and Local Government Requirements found in 24 CFR §570.486 (Code of Federal Regulations). Citizens can obtain a copy of these procedures at the City of Uhlend, 15 N. Old Spanish Trl., Uhlend, TX 78640, 512-398-7399, during regular business hours.

Below are the formal complaint and grievance procedures regarding the services provided under the TxCDBG project.

1. A person who has a complaint or grievance about any services or activities with respect to the TxCDBG project, whether it is a proposed, ongoing, or completed TxCDBG project, may during regular business hours submit such complaint or grievance, in writing to the City Administrator, at 15 N. Old Spanish Trl., Uhlend, TX 78640, or may call 512-398-7399.
2. A copy of the complaint or grievance shall be transmitted by the City Administrator to the entity that is the subject of the complaint or grievance and to the City Attorney within five (5) working days after the date of the complaint or grievance was received.
3. The City Administrator shall complete an investigation of the complaint or grievance, if practicable, and provide a timely written answer to person who made the complaint or grievance within ten (10) days.
4. If the investigation cannot be completed within ten (10) working days per 3 above, the person who made the grievance or complaint shall be notified, in writing, within fifteen (15) days where practicable after receipt of the original complaint or grievance and shall detail when the investigation should be completed.
5. If necessary, the grievance and a written copy of the subsequent investigation shall be forwarded to the TxCDBG for their further review and comment.

6. If appropriate, provide copies of grievance procedures and responses to grievances in both English and Spanish, or other appropriate language.

TECHNICAL ASSISTANCE

When requested, the City shall provide technical assistance to groups that are representative of persons of low- and moderate-income in developing proposals for the use of TxCDBG funds. The City, based upon the specific needs of the community's residents at the time of the request, shall determine the level and type of assistance.

PUBLIC HEARING PROVISIONS

For each public hearing scheduled and conducted by the City, the following public hearing provisions shall be observed:

1. Public notice of all hearings must be published at least seventy-two (72) hours prior to the scheduled hearing. The public notice must be published in a local newspaper. Each public notice must include the date, time, location, and topics to be considered at the public hearing. A published newspaper article can also be used to meet this requirement so long as it meets all content and timing requirements. Notices should also be prominently posted in public buildings and distributed to local Public Housing Authorities and other interested community groups.
2. When a significant number of non-English speaking residents are a part of the potential service area of the TxCDBG project, vital documents such as notices should be published in the predominant language of these non-English speaking citizens.
3. Each public hearing shall be held at a time and location convenient to potential or actual beneficiaries and will include accommodation for persons with disabilities. Persons with disabilities must be able to attend the hearings and the City must make arrangements for individuals who require auxiliary aids or services if contacted at least two days prior to the hearing.
4. A public hearing held prior to the submission of a TxCDBG application must be held after 5:00 PM on a weekday or at a convenient time on a Saturday or Sunday.
5. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City shall comply with the following citizen participation requirements for the preparation and submission of an application for a TxCDBG project:

1. At a minimum, the City shall hold at least one (1) public hearing to prior to submitting the application to the Texas Department of Agriculture.
2. The City shall retain documentation of the hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the proposed use of funds for three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

3. The public hearing shall include a discussion with citizens as outlined in the applicable TxCDBG application manual to include, but is not limited to, the development of housing and community development needs, the amount of funding available, all eligible activities under the TxCDBG program, and the use of past TxCDBG contract funds, if applicable. Citizens, with particular emphasis on persons of low- and moderate-income who are residents of slum and blight areas, shall be encouraged to submit their views and proposals regarding community development and housing needs. Citizens shall be made aware of the location where they may submit their views and proposals should they be unable to attend the public hearing.
4. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, an interpreter should be present to accommodate the needs of the non-English speaking residents.

The City must comply with the following citizen participation requirements in the event that the City receives funds from the TxCDBG program:

1. The City shall also hold a public hearing concerning any substantial change, as determined by TxCDBG, proposed to be made in the use of TxCDBG funds from one eligible activity to another again using the preceding notice requirements.
2. Upon completion of the TxCDBG project, the City shall hold a public hearing and review its program performance including the actual use of the TxCDBG funds.
3. When a significant number of non-English speaking residents can be reasonably expected to participate in a public hearing, for either a public hearing concerning substantial change to the TxCDBG project or for the closeout of the TxCDBG project, publish notice in both English and Spanish, or other appropriate language and provide an interpreter at the hearing to accommodate the needs of the non-English speaking residents.
4. The City shall retain documentation of the TxCDBG project, including hearing notice(s), a listing of persons attending the hearing(s), minutes of the hearing(s), and any other records concerning the actual use of funds for a period of three (3) years from closeout of the grant to the state. Such records shall be made available to the public in accordance with Chapter 552, Texas Government Code.

Vicki Hunter, Mayor

Date

LA CIUDAD DE UHLAND
PLAN DE PARTICIPACIÓN CIUDADANA
PROGRAMA DE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

Nota a los receptores de subvención en relación a requisitos de Dominio Limitado del Inglés:

De acuerdo con la ley federal hay un número significativo de población que son residentes y que no hablan inglés y son afectados por el proyecto TxCDBG, estos ciudadanos deben tener "acceso significativo" a todos los aspectos del proyecto TxCDBG. Para proporcionar "acceso significativo", receptores de la subvención pueden ser utilizados para proporcionar servicios de interpretación en las audiencias públicas o proporcionar materiales no escritos en inglés que se proporcionan de manera rutinaria en Inglés. Para obtener más información, consulte LEP.gov.

PROCEDIMIENTOS DE QUEJA

Estos procedimientos de queja cumplen con los requisitos del Departamento de Programa de Agricultura de Texas Community Development Block Grant (TxCDBG) y los requisitos del gobierno local de Texas se encuentran en 24 CFR §570.486 (Código de Regulaciones Federales). Los ciudadanos pueden obtener una copia de estos procedimientos en la Ciudad de Uhlend, 15 N. Old Spanish Trl., Uhlend, TX 78640, 512-398-7399 en horario de oficina.

A continuación se presentan los procedimientos formales de quejas y quejas relativas a los servicios prestados en el marco del proyecto TxCDBG.

1. Una persona que tiene una queja o reclamación sobre cualquiera de los servicios o actividades en relación con el proyecto TxCDBG, o si se trata de una propuesta, en curso o determinado proyecto TxCDBG, pueden durante las horas regulares presentar dicha queja o reclamo, por escrito a la Ciudad de Uhlend, 15 N. Old Spanish Trl., Uhlend, TX 78640, o puede llamar a 512-398-7399.
2. Una copia de la queja o reclamación se transmitirá por el Administrador de la ciudad a la entidad que es encargada de la queja o reclamación y al Abogado de la Ciudad dentro de los cinco (5) días hábiles siguientes a la fecha de la queja o día que la reclamación fue recibida.
3. El Administrador de la ciudad deberá cumplir una investigación de la queja o reclamación, si es posible, y dará una respuesta oportuna por escrito a la persona que hizo la denuncia o queja dentro de los diez (10) días.
4. Si la investigación no puede ser completada dentro de los diez (10) días hábiles anteriormente, la persona que hizo la queja o denuncia será notificada, por escrito, dentro de los quince (15) días cuando sea posible después de la entrega de la queja original o quejas y detallará cuando se deba completar la investigación.
5. Si es necesario, la queja y una copia escrita de la investigación posterior se remitirán a la TxCDBG para su posterior revisión y comentarios.
6. Se proporcionará copias de los procedimientos de queja y las respuestas a las quejas, tanto en Inglés y Español, u otro lenguaje apropiado.

ASISTENCIA TÉCNICA

Cuando lo solicite, la Ciudad proporcionará asistencia técnica a los grupos que son representantes de las personas de bajos y moderados ingresos en el desarrollo de propuestas para el uso de los fondos TxCDBG. La Ciudad, en base a las necesidades específicas de los residentes de la comunidad en el momento de la solicitud, deberá determinar el nivel y tipo de asistencia.

DISPOSICIONES AUDIENCIA PÚBLICA

Para cada audiencia pública programada y llevada a cabo por la Ciudad, se observarán las disposiciones siguientes de audiencias públicas:

1. Aviso público de todas las audiencias deberá publicarse al menos setenta y dos (72) horas antes de la audiencia programada. El aviso público deberá publicarse en un periódico local. Cada aviso público debe incluir la fecha, hora, lugar y temas a considerar en la audiencia pública. Un artículo periodístico publicado también puede utilizarse para cumplir con este requisito, siempre y cuando cumpla con todos los requisitos de contenido y temporización. Los avisos también deben ser un lugar prominente en los edificios públicos y se distribuyen a las autoridades locales de vivienda pública y otros grupos interesados de la comunidad.
2. Cuando se tenga un número significativo de residentes que no hablan inglés serán una parte de la zona de servicio potencial del proyecto TxCDBG, documentos vitales Uhland las comunicaciones deben ser publicados en el idioma predominante de estos ciudadanos que no hablan inglés.
3. Cada audiencia pública se llevará a cabo en un momento y lugar conveniente para los beneficiarios potenciales o reales e incluirá alojamiento para personas con discapacidad. Las personas con discapacidad deben poder asistir a las audiencias y la Ciudad debe hacer los arreglos para las personas que requieren ayudas o servicios auxiliares en caso de necesitarlo por lo menos dos días antes de la audiencia será pública.
4. Una audiencia pública celebrada antes de la presentación de una solicitud TxCDBG debe hacerse después de las 5:00 pm en un día de semana o en un momento conveniente en sábado o domingo.
5. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad deberá cumplir con los siguientes requisitos de participación ciudadana para la elaboración y presentación de una solicitud para un proyecto TxCDBG:

1. Uhland mínimo, la Ciudad deberá tener por lo menos un (1) audiencia pública antes de presentar la solicitud al Departamento de Agricultura de Texas.
2. La Ciudad conservará la documentación de la convocatoria(s) audiencia, un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otra documentación relativa a la propuesta de utilizar los fondos para tres (3) años a partir de la liquidación de la subvención para el Estado. Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

3. La audiencia pública deberá incluir una discusión con los ciudadanos Uhland se indica en el manual correspondiente de aplicación TxCDBG, pero no se limita a, el desarrollo de las necesidades de vivienda y desarrollo comunitario, la cantidad de fondos disponibles, todas las actividades elegibles bajo el programa TxCDBG y el uso de fondos últimos contratos TxCDBG, en su caso. Los ciudadanos, con especial énfasis en las personas de bajos y moderados ingresos que son residentes de las zonas de tugurios y tizón, se fomentará a presentar sus opiniones y propuestas sobre el desarrollo de la comunidad y las necesidades de vivienda. Los ciudadanos deben ser conscientes de la ubicación en la que podrán presentar sus puntos de vista y propuestas en caso de que no pueda asistir a la audiencia pública.
4. Cuando un número significativo de residentes que no hablan inglés se registra para participar en una audiencia pública, un intérprete debe estar presente para dar cabida a las necesidades de los residentes que no hablan inglés.

La Ciudad debe cumplir con los siguientes requisitos de participación ciudadana en el caso de que la Ciudad recibe fondos del programa TxCDBG:

1. La Ciudad celebrará una audiencia pública sobre cualquier cambio sustancial, según lo determinado por TxCDBG, se propuso que se hará con el uso de fondos TxCDBG de una actividad elegible a otro utilizando de nuevo los requisitos de notificación
2. Una vez finalizado el proyecto TxCDBG, la Ciudad celebrará una audiencia pública y revisara el desempeño del programa incluyendo el uso real de los fondos TxCDBG.
3. Cuando un número significativo de residentes que no hablan inglés se puede registra para participar en una audiencia pública, ya sea para una audiencia pública sobre el cambio sustancial del proyecto TxCDBG o para la liquidación del proyecto TxCDBG, publicará un aviso en Inglés y Español u otro idioma apropiado y se proporcionara un intérprete en la audiencia para dar cabida a las necesidades de los residentes.
4. La Ciudad conservará la documentación del proyecto TxCDBG, incluyendo aviso de audiencia(s), un listado de las personas que asistieron a la audiencia(s), acta de la vista(s), y cualquier otro registro concerniente al uso real de los fondos por un período de a tres (3) años a partir de la liquidación del proyecto al estado.

Dichos registros se pondrán a disposición del público, de conformidad con el Capítulo 552, Código de Gobierno de Texas.

Vicki Hunter, Alcalde

Fecha

RESOLUTION

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM APPLICATION TO THE TEXAS DEPARTMENT OF AGRICULTURE FOR THE 2021-2022 COMMUNITY DEVELOPMENT FUND; AND AUTHORIZING THE MAYOR OR CITY ADMINISTRATOR TO ACT AS THE CITY'S EXECUTIVE OFFICERS AND AUTHORIZED REPRESENTATIVES IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM.

WHEREAS, the City Council of the City of Uhlend desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to- moderate income; and

WHEREAS, it is necessary and in the best interests of the City of Uhlend to apply for funding under the Texas Community Development Block Grant Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS:

1. That a Texas Community Development Block Grant Program application for the 2021-2022 Community Development Fund is hereby authorized to be filed on behalf of the City of Uhlend with the Texas Department of Agriculture.
2. That the City's application be placed in competition for funding under the 2021-2022 Community Development Fund.
3. That the application be for \$350,000.00 of grant funds to provide water system improvements.
4. That the City Council directs and designates the following to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant Program:
 - The Mayor or City Administrator shall serve as the City's Chief Executive Officers and Authorized Representatives to execute this application and any subsequent contractual documents;
 - The Mayor or City Administrator are authorized to execute environmental review documents between the Texas Department of Agriculture and the City; and
 - If this application is funded, the City Administrator and Administrative Assistant are authorized to execute the Request for Payment Form documents and/or other forms required for requesting funds to reimburse project costs.
5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.
6. That it further be stated that the City of Uhlend is committing up to \$17,500 from its General Funds as a cash contribution toward the construction activities of this water system improvement project.

Passed and approved this _____ day of _____, 2021

Vicki Hunter, Mayor
City of Uhland

Karen Gallaher, City Administrator

THE STATE OF TEXAS §

INTERGOVERNMENTAL AGREEMENT

COUNTY OF CALDWELL §

This AGREEMENT is made pursuant to the Interlocal Cooperation Act at Chapter 791 of the Texas Government Code, between City of Umland, TEXAS, hereinafter referred to as the CITY, acting through its City Council, and the County Line Special Utility District, hereinafter referred to as the DISTRICT, acting through its Board of Directors.

The CITY agrees to provide grant funds budgeted from its Program Year 2020-2021 Community Development Block Grant Program – Community Development Fund contract to construct waterline system improvement project on behalf of the DISTRICT benefitting the Grist Mill Road target area if such is awarded to the CITY by the Texas Department of Agriculture (TDA), hereinafter referred to as the GRANT. The term of this Agreement shall be from April 7th, 2021, until the GRANT is administratively closed by TDA. Either party may terminate this Agreement with thirty (30) days written notice to the other party, but such early termination shall not relieve the parties from the financial obligations addressed below.

Parties agree that the CITY shall:

1. Endeavor to execute its GRANT responsibilities in a timely and efficient manner.
2. Be the repository of all receipts and documentation pertinent to the GRANT and furnish such to TDA upon its request.
3. Serve as the primary contact in all matters pertaining to the GRANT and the conduit for communication between itself, the DISTRICT, and TDA.
4. Provide pre-bid project design and change orders to the DISTRICT for its review and approval prior to approval by the CITY.
5. Not award a construction contract or approve a contract modification, including change orders, to complete the activities described in the GRANT in which the cost exceeds the funds available in the GRANT budget unless funds sufficient to cover the shortfall are committed in writing by the CITY, the DISTRICT, or another party.
6. Attempt to modify the GRANT contract with TDA in order to bring costs within the GRANT budget if construction bids exceed the GRANT budget and funds sufficient to cover the shortfall are not available.
7. Automatically transfer full ownership of the GRANT-funded improvements to the DISTRICT upon acceptance by the CITY of the Certificate of Construction Completion.
8. Provide any GRANT matching funds that it has separately committed by resolution of its City Council.

Parties agree that the DISTRICT shall:

1. Comply with all CITY requests for information required to fulfill the CITY'S obligations under the GRANT.
2. Offer to provide access to the improved services to all beneficiaries of this project at its officially adopted utility rates.
3. Permit unrestricted access by the CITY and its selected engineering, administrative, and construction contractors to those portions of the construction site under DISTRICT control, to allow performance of the GRANT-related duties outlined in agreements these entities shall have with the CITY.
4. Be solely responsible for the continued maintenance and operation of any proposed improvements upon acceptance by the CITY of the Certificate of Construction Completion.

5. Pay for any cost overruns attributable to the award of a construction contract or a contract modification, including change orders, to complete the activities described in the GRANT that it has approved in writing.
6. Cooperate with the CITY in any attempt to modify the GRANT contract with TDA in order to bring costs within the GRANT budget if construction bids exceed the GRANT budget and the DISTRICT is unable to provide funds sufficient to cover the shortfall.
7. Pay any GRANT-related expenses incurred by the CITY that are unreimbursed by or repaid to TDA, in the event the GRANT project fails to provide the public improvements and benefits required under the GRANT contract.
8. Pay for any costs resulting from violation or early termination of this Agreement by the DISTRICT.
9. Automatically receive full ownership of the GRANT-funded improvements upon acceptance by the CITY of the Certificate of Construction Completion.
10. Provide any GRANT matching funds that it has separately committed in writing through its Board of Directors.

The parties further agree that any GRANT funds provided by the CITY are without warranty of any kind to the DISTRICT or any third party, and the DISTRICT hereby agrees, to the extent allowable by law, to defend, hold harmless, and indemnify the CITY, its officers, agents, and employees for any claims for injury or death of any person or any property damage arising out of the CITY'S performance of its obligations under this Agreement. Nothing herein shall be construed to create any rights in third parties.

CITY OF UHLAND, TEXAS

COUNTY LINE SPECIAL UTILITY
DISTRICT

Vicki Hunter
MAYOR

Chris Betz
PRESIDENT OF THE BOARD

ATTEST:

Karen Gallaher
CITY ADMINISTRATOR

Toni Brewer
BOARD SECRETARY

City of Uhland

Policy for City Hall Operations

Purpose

The City of Uhland is fully committed to the health and well-being of all citizens and staff. Regarding the novel Coronavirus (COVID-19), the City has been and will continue to closely monitor information from the Centers of Disease Control (CDC) and the Texas Department of State and Health Services (TDSHS).

This policy contains safety measures that will be reviewed monthly and shall serve as the City's centralized plan for operations as our community begins and continues to reopen its doors for business and social activities. These safety measures are based on the most current information available from health officials and regulatory authorities.

During any potential emergency or crisis, the City understands that people react and are affected in different ways. The City always respects citizens and staff to make decisions necessary for themselves and their families based on individual, unique needs.

The material provided in this policy serves as official information from the City. All information in this policy may change as new information becomes available or circumstances evolve or to continue to comply with federal, state, or county guidelines.

General Operations

City hall will reopen to visitors at 25% capacity within each occupied space per the schedule below beginning April 8th, 2021. Any space that leads to close contact and does not allow for spatial distancing should be restricted to single person use whenever possible.

- Monday through Thursday open 8 a.m. to 5 p.m. with a one-hour closure from 1 p.m. to 2 p.m. for sanitizing and cleaning.
- Closed Fridays for staff development and sanitizing and cleaning.
- Dates of City board and commission meetings, hearings and workshops open 15-min prior to the published time of the meeting or workshop and close 10-min after.

The community center shall remain closed and shall not be available for citizen gatherings, assemblies or any other non-City uses.

All visitors are required to wear a face covering over their nose and mouth, maintain a social distance of 6 feet from other visitors and staff, and may be subject to additional symptom and temperature screenings. Visitors shall not enter private offices without an appointment, and proof of vaccination may be required to make in-person appointments with City staff.

Staff, elected officials and appointed board members are required to wear face coverings in buildings when 6 feet spatial distance is not possible and may remove such face coverings when 6 feet can be maintained or when each individual has been vaccinated.

Cleaning Standards

The safety and health of our staff and citizens is our top priority. Sanitation of workspaces and visitor facing areas will take place throughout each day and after each visitor appointment, meeting, hearing or workshop. The cleaning steps outlined below will be instituted to disinfect surfaces, chairs, tables, etc. Every staff member must manage their immediate workspace and employ good habits including wiping of surfaces (handles, switches, counter/desk, phone, etc.) and frequent hand washing throughout the day. Cleaning, sanitizing, and disinfecting supplies will be provided, and reminder signage will be prominently displayed.

Category	Area	Frequency
Common areas & Workspaces	Front desk and Private offices	As needed AND Mid-afternoon AND At the end of each day (At least 2 times per day) AND after any visitor.
Restricted area items	Refrigerators, microwaves, coffee machines, storage areas	At the end of each use
Electronic Equipment*	Copy machines, shared computer stations, TV's, telephones, keyboards, shared kiosks *Do NOT spray directly onto electronics. Use an approved cleaning wipe with an alcohol-based solution.	At the end of each use
General Use Objects	Counters, handles, light switches, sinks, etc.	As needed (At least 2 times a day)
Trash	Staff will remove trash bags at the end of the day.	At the end of each day

Deep cleaning will occur as needed. This action is typically used as a response action to a verified case of COVID-19 in a City facility or increase in illness.

Illness, Close-Contact and Self-Quarantine Procedures

Staff, elected officials and appointed board members experiencing symptoms of COVID-19 will be required to leave and/or remain away from City facilities for at least 3 days and provide a negative covid-19 test prior to returning to City facilities or follow the procedures for a close contact below.

Staff, elected officials and appointed board members with close contact will be required to self-quarantine* for:

At least 5 days if the individual remains symptom-free and has a negative covid-19 test that was collected on or after day 5 of quarantine.

OR

At least 10 days if the individual remains symptom-free, but does not take a covid-19 test.

Day of exposure is considered "Day 0"

Day following exposure is considered "Day 1"

PCR (not antigen or rapid) COVID test is taken on "Day 5"

Negative test is received – can return on "Day 8"

No COVID test is taken – can return on "Day 11"

Definitions

Spatial distancing, defined as keeping a safe distance of six feet when the cumulative duration of contact is longer than 15 minutes (meaning the total amount of time in a day that individuals are within 6 feet).

Close contact, defined as:

1. direct exposure to infectious secretions (e.g., being coughed on while not wearing a facial covering) **or**
2. being within six feet of the individual for a cumulative duration of 15 minutes, within 48 hours before the individual's onset of symptoms to the time of isolation.

Close contact is regardless of face covering usage. If a medical grade mask AND face shield are worn at all times during a close contact with a positive individual, the exposure risk is considered low and would not require quarantine. If the person with close contact becomes symptomatic he/she would be presumed to be covid-positive and required to isolate.

City planners determine the best way to use a city's land and resources, with recommendations for long and short-term goals for land use within the city limits. If assigned, the Planner may draft legislation, plan the construction of new public housing or buildings, help protect the environment, and suggest zoning regulations for private property. City planners may research and provide guidance on transportation, community development, redevelopment, code enforcement, and address environmental concerns.

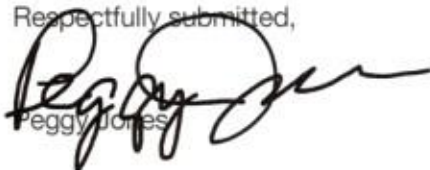
Proposal - City of Uhland Planner

To the extent assigned by the City, scope of work will vary based on needs. Duties may include, but are not limited to, the following:

- To prepare for community development with studies on population and current use of land through surveys, field investigations, and other research methods.
- Analyze information based on maps prepared by the City's engineering consultant on land areas to predict trends and characteristics of new development.
- Preparation of reports regarding the locations of different infrastructure, including physical buildings, existing utilities and projected future needs, to meet the demand for population growth.
- Use reports and community input to plan how the city's land should be used.
- Recommend zoning and codes for the City of Uhland to preserve the historical charm of the community while balancing the demands of modern living.
- Assist with code compliance or zoning violations, as requested.
- Revise current codes and zoning based on best practices and practical standards.
- Organize and attend Town Hall meetings for current residents to discuss desired future land use opportunities and concerns.
- Attendance of public meetings and availability to meet with government officials, land developers, lawyers, special interest groups, and the general public to develop or address issues regarding city land use, hear proposals and recommend denial, approval or conditional approval, as well as make changes, as necessary.

Hourly Rate: \$125

Respectfully submitted,



Peggy Jones

Peggy Jones is a licensed Texas Real Estate Broker (TREC Lic. 0518862) specializing in commercial property-development and management. Should any conflict of interest become apparent, the conflict will be declared and she will offer recusal from the project or the brokerage will withdraw from client representation, determined on a case by case basis.

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS; CREATING THE OFFICE OF CITY ADMINISTRATOR; PRESCRIBING FOR THE APPOINTMENT AND REMOVAL OF THE CITY ADMINISTRATOR BY ORDINANCE, THE POWERS AND DUTIES OF THE CITY ADMINISTRATOR; AND PROVIDING FOR: REPEAL OF CONFLICTS, SEVERABILITY, A SAVINGS CLAUSE, MEETING OPEN TO THE PUBLIC AND AN EFFECTIVE DATE.

WHEREAS, the City of Uhland, Texas is a Type A general law City incorporated and functioning as such under the provisions of Chapter 11, Title 28, Revised Civil Statutes of Texas, 1925, as amended; and

WHEREAS, Section 22.071 of the Texas Local Government Code provides that a Type A general-law municipality may appoint municipal officers by ordinance; and

WHEREAS, Section 22.072 of the Texas Local Government Code provides that the members of the governing body of the City of Uhland, Texas may require a municipal officer whose duties are prescribed by the Texas Local Government Code to perform additional duties; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS:

SECTION 1. CREATION OF THE OFFICE AND POSITION OF CITY ADMINISTRATOR.

The City Council of the City of Uhland, Texas hereby officially creates the office and position of City Administrator for the City of Uhland, Texas. The City Administrator serves as an appointed officer of the City and may be a contract position or a salaried employee position of the City. The total operating budget allocation for the office of City Administrator shall be provided as a designated line item in the City's budget each fiscal year to include the City Administrator's compensation.

SECTION 2. APPOINTMENT OF CITY ADMINISTRATOR; SUPERVISION; REMOVAL.

The City Council of the City of Uhland, Texas shall appoint the City Administrator by Ordinance. The person appointed to serve as City Administrator shall serve at the discretion and direction of the City Council. The City Administrator may be removed from office only by City Ordinance.

SECTION 3. POWERS AND DUTIES.

The City Administrator shall faithfully perform the powers and duties as hereby prescribed:

1. Serve as the City Chief Administrative Officer for the City. Direct the internal City Operations and external City relationships. Plan, coordinate, supervise, and evaluate City operations. Implement the directives as assigned by the City Council.

2. Develop policies and procedures to ensure efficient operations of the City and to implement directives from the City Council. Periodically review performance and effectiveness of City departments and formulate programs or policies to alleviate deficiencies.
3. Provide accurate and timely information, candid advice on difficult issues, and professional recommendations to the City Council.
4. Supervise and coordinate the preparation and presentation of an annual budget for the City and for the City Administrator's Office. Direct the implementation of and manage the City's budget.
5. Oversee City staffing and personnel based on City policy, needs and budget constraints. Coordinate and supervise the hiring, assignment, training, and development of City Department heads.
6. Supervise and manage the City Administrator office to include the day-to-day operations of the office and personnel. Perform the duties of subordinate personnel as needed.
7. Analyze, recommend and implement improvements to the City equipment and facilities as needed.
8. Oversee the City's website and public image. Meet with elected officials, board and council members, law enforcement officials, community and business representatives and the public as needed. Participate in various committees, as available. Be accessible and responsive to the public.
9. Attend all regular and special City board and commission meetings and workshops. Oversee the agenda preparation for City board and commission meetings and workshops.
10. Prepare and submit periodic reports to the City Council upon request and prepare a variety of other reports as needed and appropriate.

The City Administrator shall abide by and be subject to all City of Umland Personnel Policies.

SECTION 4. CONFLICT.

All Ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY.

If any section, subsection, paragraph, clause, phrase, or provision of this ordinance or the application of any section, subsection, paragraph, clause, phrase, or provision to any person or circumstance is adjudged to be invalid, the invalidity shall not affect other section, subsection, paragraph, clause, phrase, or provision or applications thereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 6. SAVINGS CLAUSE.

This Ordinance shall remain in full force and effect, save and except as amended or repealed.

SECTION 7. MEETING OPEN TO PUBLIC.

It is hereby found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that the public notice of the time, place and purpose of said meeting was given as required.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall be effective upon passage and approval.

PASSED, APPROVED and ADOPTED ON the _____ day of _____, 2021.

Ayes _____ Nays _____ Abstain _____

Vicki Hunter, Mayor

ATTEST:

Kimberly Weatherford, City Secretary

City Administrator

Salary Range: \$64,708.80 - \$90,896.00

The City of Uhland is a growing community positioned just 25 minutes outside the City of Austin. Uhland is located in Hays and Caldwell counties. With just over 1,500 citizens, Uhland has a diverse population of residents. The City of Uhland is a Type A General Law City where the City Council is the governing body of the City consisting of five elected Council members and a Mayor; with the framework of City Administrator form of government.

Appointed by the Mayor and City Council, the City Administrator serves as the Chief Administrative Officer performing those duties as prescribed by the laws of the State of Texas as well as implements council policies, provides organizational leadership for department directors and employees, and oversees the day-to-day business of the City's government operations. The City Administrator assists the Mayor in preparing and monitoring the annual budget and the capital improvements program. Directing internal City operations and external City relationships, the City Administrator recommends operational and policy improvements.

The City Administrator works effectively with the Mayor and Council, is responsive to their requests, and provides them with accurate and timely information, candid advice on difficult issues, and professional recommendations. This person has a background in community outreach and civic engagement and understands the importance of not only providing the public accurate and timely information but in being accessible, responsive, and transparent.

This is a full-time, salaried position and hours of work vary based upon departmental needs. The City Administrator is expected to attend regular and special City Council meetings, board and commission meetings and a variety of local, county, state and other meetings and training events. Evening and weekend work may be required as job duties demand and the City Administrator is expected to perform the duties of subordinate personnel, as needed.

Travel

Travel is primarily locally during the business day, although some out of the area travel and overnight may be expected.

Benefits

The City of Uhland offers a competitive salary structure. Excellent benefits including 20-year TMRS retirement which is a 2:1 match at 7%, 100% employee paid health insurance, paid holidays, vacation and sick time. Paid training.

Residency

Residency within the City limits is not required.

The Ideal Candidate

- is an experienced manager with strong intergovernmental budgeting and financial management skills including capital project funding mechanisms in the public sector.
- will have strong organizational leadership skills.
- is a leader who is fully invested in their subordinates continued success.
- provides support and direction to staff while challenging them to think creatively.

- is an active and engaging ambassador for the City of Uhland who will establish, maintain, and build upon effective working relationships with appointed and elected officials, citizens, supervisors co-workers, volunteers and local businesses.
- is a strong communicator who can engage successfully with different audiences and is resilient and calm in the face of controversy.
- is a public servant who makes thoughtful and data-driven decisions.
- creates an environment of trust and is skilled in implementing organizational and cultural change.
- is a leader dedicated to the principles of transparency.
- is a leader who is comfortable with technology capable of implementing and managing financial records management system and comfortable with the oversight and management of software and systems specific to administration of the City.
- understands the importance of preserving the community's identity and history while planning and preparing for its future.

Competencies

1. Computer and Technology proficiency.
2. Ethical Conduct.
3. Communication Proficiency.
4. Diplomacy.
5. Stress Management/Composure.
6. Time Management.
7. Delegation.
8. Creative Problem Solving/Analysis.
9. Decision Making/Judgment.
10. Employee Management.
11. Diversity and Inclusion.
12. Project Management.
13. Budgeting.
14. Personal Effectiveness/Credibility.

Required Education & Experience

1. A bachelor's degree in public administration, political science, business management, finance, or a closely related field from an accredited college or university with five (5) years of progressively responsible experience as city manager, assistant city manager, and or executive experience in local government or public sector administration, including two years of which must have been supervisory responsibility.
2. Thorough knowledge of applicable laws, ordinances, and department rules and regulations.
3. Experience in a community similarly sized to Uhland who understands team-work and full-service requirements of personnel in small departments.
4. The selected candidate must hold or be able to obtain the Texas Municipal Clerk's Certification within three (3) years of employment.
5. The selected candidate must hold or be able to obtain a Notary Public certification within three (3) months of employment.
6. Valid Texas Driver's License and the ability to pass a drug screen.

Preferred Education & Experience

1. A master's degree in public administration, political science, business management, finance, or a closely related field from an accredited college or university.
2. Ten (10) or more years of experience as city manager, assistant city manager, and or executive experience in local government or public sector administration, including four years of which must have been in a senior management (department head or higher) position.

3. ICMA-CM designation or pursuit of ICMA-CM designation is preferred or possession of Certified Professional Manager (CPM) credential.
4. Demonstrated ability to foster future leaders is also preferred.

Essential Functions

1. Serve as the City Chief Administrative Officer by directing internal City Operations and external City relationships.
2. Plan, coordinate, supervise, and evaluate City operations.
3. Develop policies and procedures mandated by law, to ensure efficient operations of the City, and to implement directives from the City Council.
4. Provide accurate and timely information, candid advice on difficult issues, and professional recommendations to the City Council.
5. Periodically review performance and effectiveness of City departments and formulate programs or policies to alleviate deficiencies.
6. Coordinate, manage, and oversee the agenda preparation for Council, boards and commissions.
7. Attend regular and special City Council meetings, Planning and Zoning, Board of Adjustment, and other City meetings and workshops.
8. Supervise and coordinate the preparation and presentation of an annual budget for the City; direct the implementation of the City's budget.
9. Coordinate and supervise the training, assignment, and development of City Department heads.
10. Prepare and submit periodic reports to the City Council upon request and prepare a variety of other reports as appropriate.
11. Meet with elected officials, board and council members, law enforcement officials, community and business representatives and the public as needed.
12. Attend or designate personnel to attend conferences and meetings to keep abreast of current laws and legislation regarding local government, and city administration.
13. Perform the duties of subordinate personnel as needed.
14. Participate in various committees, as available.
15. Be accessible and responsive to the public by providing accurate, timely and transparent information.

Karen Gallaher – City Administrator

Training 2020

Cybersecurity Training Certification for Fiscal Year 2020 for City of Uhland - April 2020

William King Cole City Management Training – Texas City Management Association - January 2020

TCMA Ethics Training (Rules of Procedure) - January 2020

Fundamentals of Budgeting and Finance - January 2020

City Management Training - January 2020

City Management Training – March 2021

Texas Economic Development Council

TEDC Economic Development Sales Tax Workshop Training - **December** 2019

Open Meetings Act Training

Public Information Act Training

Public Investment Act Training - March 2020, November 2020

Texas Municipal Courts Association – Court Clerk - 2008 – Present

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS; CREATING THE OFFICE OF CITY SECRETARY; PRESCRIBING FOR THE APPOINTMENT AND REMOVAL OF THE CITY SECRETARY BY ORDINANCE, THE POWERS AND DUTIES OF THE CITY SECRETARY; AND PROVIDING FOR: REPEAL OF CONFLICTS, SEVERABILITY, A SAVINGS CLAUSE, MEETING OPEN TO THE PUBLIC AND AN EFFECTIVE DATE.

WHEREAS, the City of Uhland, Texas is a Type A general law City incorporated and functioning as such under the provisions of Chapter 11, Title 28, Revised Civil Statutes of Texas, 1925, as amended; and

WHEREAS, Section 22.071 of the Texas Local Government Code provides that a Type A general-law municipality may appoint municipal officers by ordinance; and

WHEREAS, Section 22.072 of the Texas Local Government Code provides that the members of the governing body of the City of Uhland, Texas may require a municipal officer whose duties are prescribed by the Texas Local Government Code to perform additional duties; and

WHEREAS, Section 22.073 of the Texas Local Government Code prescribes specific powers and duties of the City Secretary; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS:

SECTION 1. CREATION OF THE OFFICE AND POSITION OF CITY SECRETARY.

The City Council of the City of Uhland, Texas hereby officially creates the office and position of City Secretary for the City of Uhland, Texas. The City Secretary serves as an appointed officer of the City and shall be a salaried employee position of the City. The total operating budget allocation for the office of City Secretary shall be provided as a designated line item in the City's budget each fiscal year to include the City Secretary's compensation.

SECTION 2. APPOINTMENT OF CITY SECRETARY; SUPERVISION; REMOVAL.

The City Council of the City of Uhland, Texas shall appoint the City Secretary by Ordinance. The person appointed to serve as City Secretary shall serve at the discretion of the City Council and under the direction and supervision of the City Administrator. The City Secretary may be removed from office only by City Ordinance.

SECTION 3. POWERS AND DUTIES.

The City Secretary shall faithfully perform the powers and duties as specifically prescribed by Section 22.073 of the Texas Local Government Code in addition to the following essential duties as hereby prescribed:

1. Implement the directives as assigned by the City Council and City Administrator.

2. Develop policies and procedures to ensure efficient operations of the City Secretary's Office.
3. Supervise and coordinate the preparation of an annual budget for the City Secretary's Office. Direct the implementation of and manage the office's budget.
4. Coordinate with and assist the City Administrator in staffing the City Secretary's office based on City needs and budget constraints.
5. Supervise and manage the City Secretary's Office to include the day-to-day operations of the office and personnel. Perform the duties of subordinate personnel as needed. Analyze, recommend and implement improvements to the office's equipment and facilities as needed and within the office's budget.
6. Serve as the custodian of City records. Maintain, update, and preserve all historic, public, and legal records of the City in compliance with the Texas State Library and Archives Commission. Maintain emergency record back-ups and procedures. File ordinances, proclamations, resolutions, orders and records of the City with other governmental entities and agencies as required. Oversee the codification of ordinances into the code of ordinances, once established.
7. Coordinate with and assist the City Administrator in maintaining the City's website.
8. Administer and oversee City elections in accordance with the Texas Election Code and the Texas Local Government Code, including posting of legal notices, monitoring of candidate filings and inquiries, canvassing of election results, coordination and administration of oaths of office.
9. Serve as Court Clerk, if qualified, in the Municipal Court and perform the duties incident thereto.
10. Coordinate with and assist the City Attorney to ensure necessary and regular City Official and City Personnel training. Attend or designate personnel to attend conferences and meetings to keep abreast of current laws and legislation regarding open meetings, open records, municipal elections and preservation of city records.
11. Ensure that all required public notices are accurately processed and published.
12. Coordinate with and assist the City Administrator in the agenda preparation for each of the City's regular and special board and commission meetings and workshops requiring compliance with the Texas Open Meetings Act. Ensure the timely posting of agendas, in accordance with the requirements of the Texas Open Meeting Act and Public Records Act.
13. Oversee the recording and preparation of the minutes for each of the City's regular and special board and commission meetings and workshops requiring compliance with the Texas Open Meetings Act.
14. Prepare and submit periodic reports to the City Administrator upon request and prepare a variety of other reports as needed and appropriate.

15. Meet with elected officials, board and council members, law enforcement officials, community and business representatives and the public as needed to carry out the duties of the city secretary's office or as directed by the City Administrator. Participate in various committees, as available.

The City Secretary shall abide by and be subject to all City of Uhland Personnel Policies.

SECTION 4. CONFLICT.

All Ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY.

If any section, subsection, paragraph, clause, phrase, or provision of this ordinance or the application of any section, subsection, paragraph, clause, phrase, or provision to any person or circumstance is adjudged to be invalid, the invalidity shall not affect other section, subsection, paragraph, clause, phrase, or provision or applications thereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 6. SAVINGS CLAUSE.

This Ordinance shall remain in full force and effect, save and except as amended or repealed.

SECTION 7. MEETING OPEN TO PUBLIC.

It is hereby found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that the public notice of the time, place and purpose of said meeting was given as required.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall be effective upon passage and approval.

PASSED, APPROVED and ADOPTED ON the _____ day of _____, 2021.

Ayes _____ Nays _____ Abstain _____

Vicki Hunter, Mayor

ATTEST:

Karen Gallaher, City Administrator

512-787-0251
peachykimbo@yahoo.com
116 Kaitlyn Place
Uhland, TX 78640

KIMBERLY WEATHERFORD

CITY OF UHLAND

DEAR CITY ADMINISTRATOR

03/22/2021

Karen Gallaher
City Administrator
15 North Old Spanish Trail
Uhland, TX 78640

Please accept this letter as an expression of my interest for the City Secretary position. I believe that I am the ideal candidate for this position.

I have the administrative support, effective communication skills, excellent organization and multitasking skills, a great eye for detail, a positive attitude, and can meet deadlines in a timely manner.

Thank you for your consideration,

Kimberly Weatherford

City Secretary

Salary Range: \$43,680.00 - \$62,816.00

The City of Uhland is a growing community positioned just 25 minutes outside the City of Austin. Uhland is located in Hays and Caldwell counties. With just over 1,500 citizens, Uhland has a diverse population of residents. The City of Uhland is a Type A General Law City where the City Council is the governing body of the City consisting of five elected Council members and a Mayor; with the framework of City Administrator form of government.

The City Secretary is an Officer of the City and performs those duties prescribed by the laws of the State of Texas, the ordinances of the City as well as other such duties as the City Administrator prescribes. Serving as the City's Records Management Officer, the City Secretary ensures the City complies with the Texas Open Meetings, Texas Public Information Laws, Texas Election Code and other governmental laws and procedures.

This is a full-time, salaried position and hours of work vary based upon departmental needs. The City Secretary is expected to attend regular and special City Council meetings, board and commission meetings and training events. Evening and weekend work may be required as job duties demand and the City Secretary is expected to perform the duties of subordinate personnel, as needed.

Travel

Travel is primarily locally during the business day, although some out of the area travel and overnight may be expected.

Benefits

The City of Uhland offers a competitive salary structure. Excellent benefits including 100% City paid employee health insurance, paid holidays, vacation, sick time and paid training.

Residency

Residency within the City limits is not required.

The Ideal Candidate

- provides relationship-based leadership and great customer service.
- is an active and engaging ambassador for the City of Uhland who will establish, maintain, and build upon effective working relationships with appointed and elected officials, citizens, supervisors co-workers, volunteers and local businesses.
- is a public servant who makes thoughtful and data-driven decisions.
- is dedicated to the principles of transparency.
- is comfortable with technology capable of implementing and managing electronic records management system and comfortable with the oversight and management of software and systems specific to administration of public meetings; such as computers, audio and visual equipment and an agenda management system.

Competencies

1. Computer and Technology proficiency.
2. Ethical Conduct.
3. Communication Proficiency.
4. Stress Management/Composure.
5. Time Management.

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6. Problem Solving/Analysis.
7. Decision Making.
8. Diversity and Inclusion.
9. Project Management.
10. Personal Effectiveness/Credibility.

Required Education & Experience

1. Five (5) years of experience in executive administration, including two years of which must have been supervisory responsibility, in a public sector environment; or two (2) years of experience in executive administration in a public sector environment, and Graduation from an accredited college or university with a bachelor's degree in Public Administration, Business Administration or a closely related field from an accredited college or university.
2. Thorough knowledge of applicable laws, ordinances, and department rules and regulations.
3. The selected candidate must hold or be able to obtain the Texas Municipal Clerk's Certification within three (3) years of employment.
4. The selected candidate must hold or be able to obtain a Notary Public certification within three (3) months of employment.
5. Valid Texas Driver's License and the ability to pass a drug screen.

Preferred Education & Experience

1. Ten (10) years of experience in executive administration, including four years of which must have been supervisory responsibility, in a public sector environment; or five (5) years of experience in executive administration, including two years of which must have been supervisory responsibility, in a public sector environment, and Graduation from an accredited college or university with a bachelor's degree in Public Administration, Business Administration or a closely related field from an accredited college or university.
2. Experience in a community similarly sized to Uhlman who understands team-work and full-service requirements of personnel in small departments.
3. Experience working as a City Secretary or Deputy City Secretary is preferred.

Essential Functions

1. Develop policies and procedures mandated by law, to ensure efficient operations of the City Secretary Office, and to implement directives from the City Council and City Administrator.
2. Serve as the custodian of City records. Maintain, update, and preserve all historic, public, and legal records in compliance with the Texas State Library and Archives Commission. Maintain emergency record back-ups and procedures. Periodically review performance and effectiveness of the office and formulate programs or policies to alleviate deficiencies.
3. Administer and oversee City elections in accordance with the Texas Election Code, Local Government Code, in coordination with the Travis County Elections Office, including posting of legal notices, monitoring of candidate filings and inquiries, canvassing of election results coordination and administration of oaths of office.
4. Prepare and file ordinances, proclamations, resolutions and orders of the Council; oversee the codification of ordinances in to the code of ordinances, once established.
5. Assist the City Administrator in the agenda preparation for Council, boards and commission with primary responsibility for the timely posting of public meeting agendas, in accordance with the requirements of the Texas Open Meeting Act and Public Records Act.
6. Direct and ensure that legal notice publications are accurate, processed and published according to the State and local laws and City policies, including but not limited to notices of public hearings, requests for bids and other necessary legal notices.
7. Attend regular and special City Council meetings, Planning and Zoning, Board of Adjustment and other official City meetings requiring compliance with City Open Meetings Act. Oversee recording, including live streaming, indexing and preparation of the minutes.

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8. Supervise and coordinate the preparation of an annual budget for the city secretary office; direct the implementation of the office's budget; plan for and review specifications for new or replaced equipment.
9. Coordinate and supervise the training, assignment, and development of subordinates.
10. Update and maintain webpages, notices and postings on the City's website.
11. Prepare and submit periodic reports to the City Administrator upon request and prepare a variety of other reports as appropriate.
12. Meet with elected officials, board and council members, law enforcement officials, community and business representatives and the public as needed to carry out the duties of the city secretary's office or as directed by the City Administrator.
13. Attend or designate personnel to attend conferences and meetings to keep abreast of current laws and legislation regarding local government, open meetings, open records, municipal elections and preservation of city records.
14. Perform the duties of subordinate personnel as needed.
15. Analyze and recommend improvements to equipment and facilities, as needed.
16. Participate in various committees, as available.

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS; APPOINTING KIMBERLY WEATHERFORD TO SERVE AS THE CITY SECRETARY FOR THE CITY OF UHLAND, TEXAS; PROVIDING FOR: REPEAL OF CONFLICTS, SEVERABILITY, A SAVINGS CLAUSE, MEETING OPEN TO THE PUBLIC AND AN EFFECTIVE DATE.

WHEREAS, the City of Uhlend, Texas is a Type A general law City incorporated and functioning as such under the provisions of Chapter 11, Title 28, Revised Civil Statutes of Texas, 1925, as amended; and

WHEREAS, Section 22.071 of the Texas Local Government Code provides that a Type a general-law municipality may appoint municipal officers by ordinance; and

WHEREAS, Section 22.072 of the Texas Local Government Code provides that the City Council of the City of Uhlend, Texas may require a municipal officer whose duties are prescribed by the Texas Local Government Code to perform additional duties; and

WHEREAS, Section 22.073 of the Texas Local Government Code prescribes specific powers and duties of the City Secretary; and

WHEREAS, On April 7th, 2020 the City Council of the City of Uhlend Texas created the Office and Position of City Secretary by Ordinance No. _____; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS:

SECTION 1. APPOINTMENT.

The City Council of the City of Uhlend, Texas hereby appoints Kimberly Weatherford to serve as the City Secretary for the City of Uhlend, Texas from the effective date of this Ordinance until removed by Ordinance.

SECTION 2. CONFLICT.

All Ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 3. SEVERABILITY.

If any section, subsection, paragraph, clause, phrase, or provision of this ordinance or the application of any section, subsection, paragraph, clause, phrase, or provision to any person or circumstance is adjudged to be invalid, the invalidity shall not affect other section, subsection, paragraph, clause, phrase, or provision or applications thereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 4. SAVINGS CLAUSE.

This Ordinance shall remain in full force and effect, save and except as amended or repealed.

SECTION 5. MEETING OPEN TO PUBLIC.

It is hereby found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that the public notice of the time, place and purpose of said meeting was given as required.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall be effective upon passage and approval.

PASSED, APPROVED and ADOPTED ON the _____ day of _____, 2021.

Ayes _____ Nays _____ Abstain _____

Vicki Hunter, Mayor

ATTEST:

Karen Gallaher, City Administrator

ORDINANCE NO. _____

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS; CREATING THE OFFICE AND POSITION OF CITY ATTORNEY; PRESCRIBING FOR THE APPOINTMENT AND REMOVAL OF THE CITY ATTORNEY BY ORDINANCE, THE POWERS AND DUTIES OF THE CITY ATTORNEY; AND PROVIDING FOR: REPEAL OF CONFLICTS, SEVERABILITY, A SAVINGS CLAUSE, MEETING OPEN TO THE PUBLIC AND AN EFFECTIVE DATE.

WHEREAS, the City of Uhland, Texas is a Type A general law City incorporated and functioning as such under the provisions of Chapter 11, Title 28, Revised Civil Statutes of Texas, 1925, as amended; and

WHEREAS, Section 22.071 of the Texas Local Government Code provides that a Type A general-law municipality may appoint municipal officers by ordinance; and

WHEREAS, Section 22.072 of the Texas Local Government Code provides that the members of the governing body of the City of Uhland, Texas may require a municipal officer whose duties are prescribed by the Texas Local Government Code to perform additional duties; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS:

SECTION 1. CREATION OF THE OFFICE AND POSITION OF CITY ATTORNEY.

The City Council of the City of Uhland, Texas hereby officially creates the office and position of City Attorney for the City of Uhland, Texas. The City Attorney serves as an appointed officer of the City and may be a contract position or a salaried employee position of the City. The total operating budget allocation for the office of City Attorney shall be provided as a designated line item in the City's budget each fiscal year to include the City Attorney's compensation.

SECTION 2. APPOINTMENT OF CITY ATTORNEY; SUPERVISION; REMOVAL.

The City Council of the City of Uhland, Texas shall appoint the City Attorney by Ordinance. The person appointed to serve as the City Attorney shall serve at the discretion and direction of the City Council. The City Attorney may be removed from office only by City Ordinance.

SECTION 3. POWERS AND DUTIES.

The City Attorney shall faithfully perform the powers and duties as necessary to protect the best interests of the City of Uhland, Texas in accordance with the Texas Rules of Professional Conduct in addition to the following essential powers and duties as hereby prescribed:

1. Serve as the Chief Legal Officer for the City. Ensure the legal operation of the City by directing and managing the necessary policies and procedures of the City.

2. Supervise and coordinate the preparation of an annual budget for the City Attorney's office. Direct the implementation of and manage the office's budget.
3. Manage and coordinate the staffing needs of the City Attorney's office based on City needs and budget constraints to include deputy City Attorneys, paralegals, contract outside counsels, and other City Attorney office personnel.
4. Supervise and manage the City Attorney office to include the day-to-day operations of the office and personnel to ensure efficient operations of the City Attorney's Office.
5. Analyze, recommend, and implement improvements to the office's equipment and facilities as needed and within the office's budget.
6. Coordinate with the City Secretary to ensure necessary and regular City Official and City Personnel training. Attend or designate personnel to attend conferences and meetings to keep abreast of current laws and legislation regarding local government.
7. Prepare and submit periodic reports to the City Council upon request and prepare a variety of other reports as needed and appropriate.
8. Meet with elected officials, board and council members, law enforcement officials, community and business representatives and the public as needed to carry out the duties of the city attorney's office or as directed by the City Council. Participate in various committees, as available.

The City Attorney shall abide by and be subject to all City of Umland Personnel Policies.

SECTION 4. CONFLICT.

All Ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

SECTION 5. SEVERABILITY.

If any section, subsection, paragraph, clause, phrase, or provision of this ordinance or the application of any section, subsection, paragraph, clause, phrase, or provision to any person or circumstance is adjudged to be invalid, the invalidity shall not affect other section, subsection, paragraph, clause, phrase, or provision or applications thereof which can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are declared to be severable.

SECTION 6. SAVINGS CLAUSE.

This Ordinance shall remain in full force and effect, save and except as amended or repealed.

SECTION 7. MEETING OPEN TO PUBLIC.

It is hereby found and determined that the meeting at which this Ordinance is passed is open to the public as required by law and that the public notice of the time, place and purpose of said meeting was given as required.

SECTION 8. EFFECTIVE DATE.

This Ordinance shall be effective upon passage and approval.

PASSED, APPROVED and ADOPTED ON the _____ day of _____, 2021.

Ayes _____ Nays _____ Abstain _____

Vicki Hunter, Mayor

ATTEST:

Kimberly Weatherford, City Secretary

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF UHLAND, TEXAS, GRANTING TO COUNTY LINE SPECIAL UTILITY DISTRICT THE RIGHT, PRIVILEGE AND FRANCHISE FOR A PERIOD OF TEN (10) YEARS TO CONSTRUCT, INSTALL, EXTEND, REMOVE, REPLACE, ABANDON, MODIFY, UPGRADE, OPERATE, AND MAINTAIN ITS WATER AND WASTEWATER FACILITIES WITHIN THE PUBLIC RIGHTS-OF-WAY OF THE CITY OF UHLAND, TEXAS FOR THE TRANSPORTATION, DELIVERY, SALE, FURNISHING, COLLECTION, AND DISTRIBUTION OF WATER AND WASTEWATER SERVICE; PROVIDING FOR PAYMENT TO THE CITY OF UHLAND; CONTAINING OTHER PROVISIONS REGULATING THE FRANCHISE; PROVIDING FOR SEVERABILITY AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF UHLAND, TEXAS;

Section 1. Short Title. This Ordinance shall be known as the CLSUD Franchise Agreement.

Section 2. GRANT OF AUTHORITY AND AGREEMENT. Subject to the terms, conditions and provisions of this Franchise Agreement Ordinance, the right, privilege and franchise is hereby granted to County Line Special Utility District, hereinafter called "CLSUD", to construct, install, extend, remove, replace, abandon, modify, upgrade, operate, and maintain its Facilities within the Public Rights-of-Way of the City of Uhlend, Texas for the transportation, delivery, sale, furnishing, collection, and distribution of water and wastewater service within the corporate limits of the City of Uhlend, as the same are now and as the same may from time to time be extended.

Commented [AL1]: It is best to use CLSUD as other water companies may want a franchise and when reading through the provisions it will make it more efficient down the road to identify at a glance which document is at hand

Section 3. DEFINITIONS.

- A. "City" shall mean the City of Uhlend, Texas.
- B. "CLSUD" shall mean County Line Special Utility District, a Texas special utility district, and shall not mean any of its affiliates and subsidiaries who shall have no right, privilege or franchise granted hereunder.
- C. "Facilities" shall mean CLSUD's pipes, pipelines, mains, laterals, feeders, regulators, meters, manholes, water storage tanks, ponds, lift stations, water treatment plants, wastewater treatment plants, fixtures, connections and attachments, and other instrumentalities and appurtenances, used in or incident to providing transportation, distribution, collection, supply, and sales of raw water, potable water, reclaimed water, and/or wastewater services and any other purposes for which such services may now or hereafter be used.
- D. "Public Rights-of-Way" shall mean the areas in, under, upon, over, across, and along any and all of the present and future Streets or streams now or hereafter owned or controlled by City.
- E. "Street" shall mean the surface and the space above and below any public street, road, highway, alley, bridge, sidewalk, or other public place or way.

Section 4. TERM OF FRANCHISE. This Franchise shall become effective on the Effective Date described in Section 25 and shall be in full force and effect for a term of ten (10) years.

Commented [AL2]: In the past an auto renew feature of franchise agreements was common practice but as such auto renewals have caused significant problems in the present, they no longer are common practice and as such I do not recommend them. Additionally, a franchise agreement can always be canceled at any time by the City.

Section 5. CONSTRUCTION AND MAINTENANCE OF WATER AND WASTEWATER FACILITIES.

All Facilities installed by CLSUD shall be of sound material and good quality and shall be laid so that they will not interfere with the artificial drainage of the City or its underground fixtures, or with navigation in or the natural drainage of any stream. All Facilities shall be installed in accordance with applicable Federal and State regulations and in the absence of such regulations in accordance with accepted water and wastewater industry practice. Within the City's Public Rights-of-Way, the location and route of the Facilities by CLSUD shall be subject to the reasonable and proper regulation, direction, and control of the City or the City official to whom such duties have been delegated. Such regulation shall include, but is not limited to, the right to require in writing to the extent provided in Section 13 the relocation of CLSUD's Facilities within the Public Rights-of-Way of the City at CLSUD's cost whenever such relocation shall be reasonably necessary for the City to accommodate the widening, change of grade, relocation or straightening of Streets or Public Rights of Way. In the event that the City requires CLSUD to relocate any Facilities, the City will provide CLSUD with written notice at least six (6) months prior to the date that such Facilities must be relocated. CLSUD shall keep current and up-to-date maps showing the physical location of CLSUD's Facilities and make available for inspection by the City at no cost during normal working hours.

Commented [AL3]: The City should not give over authority of its ROW to CLSUD. Nor should it grant an exclusive franchise for the use of the ROW to CLSUD. The City has the sole authority to regulate its ROW including who it allows to use the ROW and how.

Commented [AL4]: The City should not bind itself to further regulatory authority over its ROW for the benefit of one user.

Section 6. STREETS TO BE RESTORED TO GOOD CONDITION. CLSUD and its contractors shall give City reasonable notice, of the dates, location and nature of all work to be performed on its Facilities within the Public Rights-of-Way. This Franchise shall constitute the basis for a permit to perform all work on CLSUD's Facilities within the Public Rights-of-Way and to park vehicles in the Streets and other Public Rights-of-Way when necessary for the construction, installation, extension, removal, replacement, abandoning, modification, upgrading, operation, and maintenance of CLSUD's Facilities. CLSUD and representatives and contractors performing work on behalf of or for CLSUD shall obtain all required permits in addition to the Franchise yet shall not be required to pay any permitting fee in addition to the franchise fee in order to perform work on CLSUD's Facilities, or park within the Streets and other Public Rights-of-Way. Proper traffic safety and work site safety including signage, public notices, lighting and reflective materials shall be the responsibility of and used by CLSUD during all Facility construction, installation, extension, removal, replacement, abandoning, modification, upgrading, operation, and maintenance in the Public Right of Way. Failure by CLSUD to provide proper traffic safety will result in a Stop Work Notice by the City and no work in the Public Right of Way by CLSUD may continue until proper traffic safety is provided by CLSUD. Following completion of work in the Public Rights-of-Way, CLSUD shall repair the affected Public Rights-of-Way as soon as possible, but in all cases CLSUD shall comply with all City ordinances governing time periods and standards relating to excavating in the Public Rights-of-Way. No street, alley, highway or public place shall be encumbered for a longer period than shall be necessary to execute the work.

Commented [AL5]: Traffic safety is a huge issue and as a franchise agreement by nature impacts such this statement should be required by the City as a public policy statement to set expectations.

Section 7. QUALITY OF SERVICE. CLSUD shall maintain its Facilities in reasonable operating condition and in accordance with State and Federal regulations during the continuance of this Franchise. CLSUD shall endeavor to maintain a minimum flow of 750 gallons per minute on six inch or larger water lines within the City, save and except for when caused by, and only for so long as is necessary to cure the cause, a shortage in materials, supplies and equipment beyond the control of CLSUD as a result of droughts, fires, epidemics, strikes, riots, storms, floods and other casualties, governmental regulations, limitations and restrictions as to the use and availability of materials, supplies and equipment and as to the use of the services, and unforeseeable and unusual (i) demands for service, (ii) line breaks, or (iii) water or wastewater system failures or interruptions. In any of such events CLSUD shall do all things reasonably within its power to restore normal service as quickly as practicable.

CLSUD shall not alter the system in a manner that will cause the system to be in violation of any State, Federal or City law.

Section 8. PAYMENT TO THE CITY. In consideration of the rights and privileges herein granted, the administration of the Franchise by the City, the temporary interference with the use of Public Rights-of-Way and cost and obligations undertaken by the City in relation thereto and in lieu of any license, charge, fee, street or alley rental or other character of charge for use and occupancy of the Streets, alleys, and public places of the City, and in lieu of any inspection fee, the District agrees to pay to the City Franchise Fees (defined herein) in the amount and manner described herein.

CLSUD agrees to pay to the City quarterly during the continuance of this Franchise a sum of money equal to (i) ZERO DOLLARS AND FIFTY CENTS (\$0.50) per month for each retail water service customer of the District where the water meter is located within the corporate limits of the City plus (ii) ZERO DOLLARS AND FIFTY CENTS (\$0.50) per month for each retail wastewater service customer of the District where the water meter is located within the corporate limits of the City (collectively, the "Franchise Fees").

CLSUD agrees to pay to the City quarterly during the continuance of this Franchise a sum of money equal to four (4%) of CLSUD's gross receipts for the preceding calendar quarter received by CLSUD from the sale of retail water and wastewater services within the corporate limits of the City plus ten cents (10¢) per ten-thousand gallons for water and wastewater transported by CLSUD through the City for its Transport Customers located outside the City during such quarter. "Transport Customer" means any person or entity for whom CLSUD transports water or wastewater through the distribution system within the corporate limits of City for service outside the corporate limits of City.

The Franchise Fees hereunder shall be calculated for the calendar quarters ending March 31, June 30, September 30, and December 31 and shall be payable on or before the fifteenth day of May, August, November, and February following the quarter for which payment is made, beginning with the first such date following the Effective Date of this Franchise and each August 15th, November 15th, February 15th, and May 15th thereafter; provided, however, the first such payment shall be prorated as necessary to reflect only those gross receipts received and transportation volumes delivered by CLSUD after the Effective Date of this Franchise. In no event shall the CLSUD be required to remit to the City Franchise Fee amounts that for any reason whatsoever are not fully recoverable from its customers. Upon receipt of the above amount of money, the City Secretary shall deliver to CLSUD a receipt for such amount. If any payment due date required herein falls on a weekend or bank holiday, payment shall be made on or before the close of business of the first working day after the payment due date.

Section 9. ANNEXATIONS BY CITY. This Franchise shall extend to and include any additional customers where the location of the customer's meter is located on territory that is annexed by the City during the Term of this Franchise. Within sixty (60) days from the receipt of notice from the City of any such annexation, CLSUD shall assure that any and all customers within such annexed territory are included and shown on its accounting system as being within the corporate limits of the City of Uhlund. After such sixty (60) day period the payment provisions specified in Section 7 of this Franchise shall apply to customers of CLSUD that have a meter located within such annexed territory. CLSUD shall true-up its map of City boundaries to the City's map on an annual basis.

Section 10. NON-EXCLUSIVE FRANCHISE. Nothing contained in this Franchise shall ever be construed as conferring upon CLSUD any exclusive rights or privileges of any nature whatsoever.

Commented [AL6]: Unique structure. The Red wording is the proposed language, and the blue is standard franchise language. An accounting comparison should be provided to show the difference in benefit to the City in relation to the permitting fees being waived. One important point is that the proposed language is missing an accounting for the water and wastewater moved through CLSUD's facilities to meters outside of the City therefore there is use of the City ROW without compensation and that is against public policy.

Section 11. COMPLIANCE AND REMEDIES.

(a) In the event CLSUD by act or omission violates any material term, condition or provision of this Franchise, the City shall notify CLSUD in writing of such violation. CLSUD shall acknowledge the notice of violation in writing within ten (10) days and if the violation cannot be reasonably corrected within the thirty (30) days CLSUD shall provide a time-line within which the violation shall be corrected and specific details of how such violations shall be corrected. Timely payment of Franchise Fees is a violation that can be reasonably corrected within thirty (30) days. If the City determined that the time-line provided by CLSUD is insufficient the City shall work with CLSUD to determine an agreed upon time period to correct such violation; and, if CLSUD fails to remedy the violation within such time period, then the City shall have the right to terminate this agreement. Any such termination for any reason under this Section 10 shall be by ordinance adopted by the City Council; provided, however, before any such ordinance is adopted, CLSUD must be given at least sixty (60) days' advance written notice. Such notice shall set forth the causes and reasons for the proposed termination and cancellation, shall advise CLSUD that it will be provided an opportunity to be heard by City Council regarding such proposed action before any such action is taken and shall set forth the time, date and place of the hearing.

Commented [AL7]: Moved to assignment section.

Commented [AL8]: This is statement is completely unnecessary and should not be included herein as it is state property law.

(b) Other than its failure, refusal or inability to pay its debts and obligations, including, specifically, the payments to the City required by this Franchise, CLSUD shall not be declared in default or be subject to any sanction under any provision of this Franchise in those cases in which performance of such provision is prevented by reasons beyond its control.

(c) The rights and remedies of City and CLSUD set forth herein shall be in addition to, and not in limitation of, any other rights and remedies provided at law or in equity and City's exercise of any particular remedy shall not constitute a waiver of its rights to exercise any other remedy.

Section 12. RESERVE OF POWERS. Except as otherwise provided in this Franchise, the City by the granting of this Franchise does not surrender or to any extent lose, waive, impair or lessen the lawful powers, claims and rights, now or hereafter vested in the City under the Constitution and statutes of the State of Texas and under the Ordinances of the City of Uhlman or other applicable law, to regulate public utilities within the City and to regulate the use of the Streets by CLSUD; and CLSUD by its acceptance of this Franchise agrees that, except as otherwise provided in this Franchise, all lawful powers and rights, whether regulatory or otherwise, as are or as may be from time to time vested in or reserved to the City, shall be in full force and effect and subject to the exercise thereof by the City at any time and from time to time.

Section 13. INDEMNITY.

(a) TO THE EXTENT ALLOWED BY LAW, CLSUD, ITS SUCCESSORS AND ASSIGNS, SHALL PROTECT AND HOLD THE CITY AND ITS OFFICERS, AGENTS, AND EMPLOYEES (COLLECTIVELY REFERRED TO IN THIS SECTION AS "THE CITY") HARMLESS AGAINST ANY AND ALL CLAIMS OR DEMANDS FOR DAMAGES TO ANY PERSON OR PROPERTY BY REASON OF THE CONSTRUCTION AND MAINTENANCE OF CLSUD'S WATER AND WASTEWATER SYSTEMS LOCATED IN PUBLIC RIGHTS-OF-WAY, OR IN ANY WAY GROWING OUT OF THE RIGHTS GRANTED BY THIS FRANCHISE, EITHER DIRECTLY OR INDIRECTLY, OR BY REASON OF ANY ACT, NEGLIGENCE OR NONFEASANCE OF CLSUD OR THE CONTRACTORS, AGENTS, OR EMPLOYEES OF CLSUD OR ITS SUCCESSORS AND ASSIGNS (COLLECTIVELY

REFERRED TO IN THIS SECTION AS "CLAIMS FOR LOSSES" OR SIMPLY "CLAIM"), AND SHALL REFUND TO THE CITY ALL SUMS WHICH THE CITY MAY BE ADJUDGED TO PAY ON ANY SUCH CLAIM, OR WHICH MAY ARISE OR GROW OUT OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED OR BY THE ABUSE THEREOF, AND CLSUD OR ITS SUCCESSORS AND ASSIGNS SHALL INDEMNIFY AND HOLD THE CITY HARMLESS FROM AND ON ACCOUNT OF ALL DAMAGES, COSTS, EXPENSES, ACTIONS, AND CAUSES OF ACTION THAT MAY ACCRUE TO OR BE BROUGHT BY, A PERSON, PERSONS, COMPANY OR COMPANIES AT ANY TIME HEREAFTER BY REASON OF THE EXERCISE OF THE RIGHTS AND PRIVILEGES HEREBY GRANTED, OR OF THE ABUSE THEREOF.

(b) Defense of Third Party Claims

(i) To the extent permitted by law, CLSUD shall be entitled, at its option and reasonable expense and, with counsel of its selection, to assume and control the defense of any Claims for Losses by any non-Party that is subject to indemnity by CLSUD pursuant to this Section 12; provided that CLSUD gives prompt notice of its intention to so control such defense to the City, and reimburses the City for the reasonable costs and expenses incurred by the City prior to the assumption by CLSUD of such defense.

(ii) Notwithstanding the provisions of Subsection 12(b)(i), unless and until CLSUD acknowledges in writing its obligation to indemnify the City and assumes control of the defense of a Claim for Losses in accordance with Subsection 12(b)(i), the City shall have the right, but not the obligation, to contest, defend and litigate, with counsel of its own selection, any Claim by any third party alleged or asserted against the City in respect of, resulting from, related to or arising out of any matter for which it is entitled to be indemnified hereunder, and the reasonable costs and expenses thereof shall be subject to the indemnification obligations of CLSUD hereunder.

(iii) Notwithstanding Subsection 12(b)(i) or Subsection 12(b)(ii), CLSUD shall not be entitled to settle or compromise any Claim for Losses without the prior written consent of the City, and such consent shall not be unreasonably withheld or delayed; provided, that after agreeing in writing to indemnify the City, CLSUD may settle or compromise any such Claim without the approval of the City so long as such Claim is solely for monetary damages that are paid in full by CLSUD and so long as the City is fully released from liability by the claimant.

(iv) Following the assumption of the defense of any Claim for Losses by CLSUD, the City shall have the right to employ its own counsel and such counsel may participate in such action, but the fees and expenses of such counsel shall be at the expense of the City, when and as incurred, unless (i) the employment of counsel by the City has been authorized in writing by CLSUD and CLSUD has agreed to pay such fees and expenses; (ii) the City shall have reasonably concluded that there would be a conflict of interest between CLSUD and the City in the conduct of the defense of such action; (iii) CLSUD shall not in fact have employed independent counsel reasonably satisfactory to the City to assume the defense of such action and shall have been so notified by the City; or (iv) the City shall have reasonably concluded (and specifically notified CLSUD) either that there may be specific defenses available to it that are different from those available to CLSUD or that the proceeding involves or could have a

material adverse effect upon it beyond the scope of this Agreement. If the preceding sentence shall be applicable, then counsel for the City shall have the right to direct the defense of such Claim on behalf of the City and the reasonable fees and disbursements of such counsel shall be at the cost and expense of CLSUD.

Section 14. RELOCATION OF FACILITIES. CLSUD shall, upon written request of the City, relocate its Facilities within Public Rights-of-Way at CLSUD's own expense, exclusive of Facilities installed for service directly to the City, whenever such shall be reasonably necessary for the City on account of the widening, change of grade, relocation, or straightening of Streets or Public Rights of Way. The City shall bear the costs of all relocations of Facilities installed for service directly to City.

Commented [AL9]: As is the case right now. The City is not responsible for relocating any facilities for road or ROW improvements/changes except for those directly serving the City facilities and should not bind itself to do so.

Commented [AL10]: This statement could require the City to find and acquire ROW for CLSUD and that is against public policy.

Section 15. ABANDONMENT OF FACILITIES. CLSUD shall provide notice to the City upon abandoning any facilities located in the Public Rights of Way and remove such abandoned facilities from the Public Rights of Way at CLSUD's sole expense within one (1) year or such abandoned facilities that have not been removed after one (1) year shall be considered public property of the City and therefore the City may take control of, use, remove or dispose of such abandoned facilities without notice to CLSUD.

Commented [AL11]: It is against public policy for a ROW user to abandon facilities without a timeline to claim such. Otherwise, the City's ROW is encumbered by trash indefinitely without recourse to use it, repurpose it or remove it.

Section 16. GOVERNMENTAL FUNCTION. All of the regulations and activities required by this Franchise are hereby declared to be governmental and for the health, safety and welfare of the general public.

Section 17. RECORDS AND REPORTS.

(a) **Books of Account.** CLSUD shall keep complete and accurate books of accounts and records of its business and operations under and in connection with this Franchise. All such books of accounts and records shall be kept at CLSUD's principal office in Uhlard, Texas.

(b) **Access by City.** The City may conduct an audit or other inquiry or may pursue a cause of action in relation to the payment of the Franchise Fees only if such audit, inquiry, or pursuit of a cause of action concerns a payment made less than three (3) years before the commencement of such audit, inquiry, or pursuit of a cause of action. CLSUD and the City shall each bear its own costs of any such audit or inquiry. Upon receipt of a written request from the City, all books and records related to CLSUD's operations under this Franchise shall be made available for inspection and copying no later than thirty (30) days from receipt of such request.

(c) **Interest on Underpayments and Overpayments.** (1) Amounts due to City for late payments shall include interest, compounded daily equal to three percent (3%). (2) If the City identifies, as a result of a Franchise Fee compliance review, amounts owed by CLSUD from prior periods or prior underpayments, then CLSUD shall include interest, compounded daily equal to three percent (3%). Said interest shall be payable on such sums from the date the initial payment was due until it is paid. (3) Amounts due CLSUD for past overpayments shall include interest, compounded daily equal to three percent (3%).

Section 18. EASEMENT. In consideration for the compensation set forth in Section 7, City agrees that if City sells, conveys, or surrenders possession of any portion of the Public Right-of-Way that is being used by CLSUD pursuant to this Franchise Ordinance, then City, to the maximum extent of

its right to do so, shall first grant CLSUD an easement for such use and the sale, conveyance, or surrender of possession of the Public Right-of-Way shall be subject to the right and continued use by CLSUD.

Section 19. FIRE HYDRANTS AND EMERGENCY FIREFIGHTING USE. If the City deems it necessary or advisable to connect fire hydrants or other devices to CLSUD's pipes or valves to combat fires, no charge shall be to the City for any such connections. It shall be the duty of CLSUD to provide safe potable drinking water to meet the domestic water needs of the consuming public. Additionally, CLSUD's water resources are available for firefighting activities without guarantee or warranty of capacity at any specific point of usage in the distribution system at any given time. All municipal, ESD and volunteer fire departments in CLSUD's service area, or other fire fighters responding to mutual aid requests, may take water from CLSUD's distribution system for emergency fire-fighting purposes without charge.

Commented [AL12]: This should be required as public policy.

There shall be no guarantee that any specific fire hydrant will provide any given rate of flow at any given point in time. Tests of CLSUD fire hydrants within the City will be made once per year in accordance with NFPA standards. Test results will be given to City and all fire departments located in CLSUD'S service area within 15 days of the results being obtained. As a result, the CLSUD will color-code all fire hydrants in accordance with the NFPA color coding system. In the event a fire department is using a hard-suction supply line, such fire-fighting organization will draw water from such fire hydrants in accordance with (not to exceed) these color codes. CLSUD will establish an annual maintenance program for all fire hydrants in its service area and provide a copy of such program or memorandum thereof to the City. CLSUD shall notify the City and all fire departments located in CLSUD'S service area in advance of removal or modification of fire hydrants that might be used for fire-fighting purposes.

Section 20. ACCEPTANCE. CLSUD shall, within sixty (60) days following the final passage and approval of this Franchise Agreement Ordinance, file with the City of Uhlend a resolution adopted by the CLSUD Board of Directors in the form, or including substantially the same or language, attached hereto this Franchise Agreement Ordinance and duly executed by the Board President of CLSUD and attested to by the Board Secretary of CLSUD.

Section 21. ASSIGNMENT. CLSUD shall not assign nor transfer this Franchise Agreement nor any rights hereunder without first obtaining the written consent of the City. Consent shall be granted only upon a showing that (a) it is in the best interests of the ratepayers and the residents of the City, and (b) the assignee is fully capable of and willing to perform fully and in a timely manner, all obligations of CLSUD contained in this Franchise Agreement Ordinance. The City shall act upon a written application under this paragraph within 120 days after it is filed with the City by the CLSUD and the proposed assignee. Consent to the assignment or transfer shall be by ordinance. If the City fails to consent to the assignment or transfer within 120 days the Franchise Agreement memorialized herein by the terms, conditions and provisions of this Franchise Agreement Ordinance shall immediately terminate.

Section 22. SEVERABILITY. If any provision, section, subsection, sentence, clause or phrase of this Franchise Agreement Ordinance is for any reason held to be unconstitutional, void, or invalid or for any reason unenforceable, the validity of the remaining portions of this Franchise Agreement Ordinance shall not be affected thereby, it being the intent the City of Uhlend in adopting this Franchise that no portion hereof or provision hereof shall become inoperative or fail by reason of any

unconstitutionality or invalidity of any other portion, provision or regulation and, to this end, all provisions of this Franchise Agreement Ordinance are declared to be severable.

Section 23. NOTICES. Every notice, order, petition, documents or other direction or communication to be served upon the City or CLSUD shall be deemed sufficiently given if sent by registered or certified mail, return receipt requested.

Every such communication to CLSUD shall be sent to:

County Line Special Utility District
Attn: General Manager
8870 Camino Real
Uhland, Texas 78640

With a copy to:

Lloyd Gosselink Rochelle & Townsend, P.C.
Attn: Michael A. Gershon
816 Congress Avenue, Suite 1900
Austin, Texas 78701

Every such communication to the City or the City Council shall be sent to the:

City Administrator, City of Uhland
15 N. Old Spanish Trail
Uhland, Texas 78640

With a Copy to:

City Legal
15 N. Old Spanish Trail
Uhland, Texas 78640

Section 24. TERMINATION. The Franchise Agreement memorialized herein by the terms, conditions and provisions of this Franchise Agreement Ordinance may be terminated for any reason or without reason by either City or CLSUD by providing 120 days written notice. Sections 6, 8, 11, 13, 14, 15, 16, 17, 18, 21, 22 and 23 shall survive termination only to the extent of exercising the rights and executing the obligations of each individual section that may extend past termination. Except for those obligations in the sections of this Franchise Agreement Ordinance which survive termination, CLSUD shall have no further obligations under this Franchise Agreement Ordinance upon termination. In the event of termination, the City shall repeal this Franchise Agreement Ordinance at the next available City Council meeting.

Section 25. PUBLICATION, PASSAGE AND EFFECTIVE DATE. This Franchise Ordinance, having been published, if required, shall take effect and be in force from and after the first day of the month following thirty (30) days after receipt by CLSUD's acceptance ("Effective Date"). CLSUD shall pay the cost of publications should such be required.

Section 26. COMPLIANCE WITH CITY ORDINANCES. This Franchise Agreement Ordinance, the rights granted hereby, and the operations and activities performed by CLSUD pursuant hereto shall be subject to applicable ordinances of the City of Uhland, Texas. Except to the extent otherwise expressly provided herein, the Franchise and rights granted hereby and the operations and activities performed by CLSUD pursuant hereto, shall be subject to all valid ordinances and regulations of the City insofar as such ordinances and regulations (a) unless in compliance herein, do not shorten the term hereof or terminate, abrogate, or materially and adversely affect the Franchise and right granted to CLSUD hereby, (b) do not conflict with or are not inconsistent with the terms and provisions contained in this Franchise Agreement Ordinance, or (c) do not unreasonably regulate CLSUD's operations and activities in the Public Rights-of-Way of the City. All such conflicting or inconsistent ordinances are hereby repealed to the extent of such conflict or inconsistency.

Commented [AL13]: This is already covered in this paragraph.
This first sentence is technically also covered and can be deleted.

PASSED AND APPROVED this _____ day of _____ 202____ by a
vote of _____ yeas, _____ nays, and _____ abstentions of _____ present Alderman of
the City of Uhland, Texas.

CITY OF UHLAND, TEXAS:

VICKI HUNTER, MAYOR,

ATTEST:

CITY ADMINISTRATOR, CITY OF UHLAND, TEXAS

COUNTY LINE SPECIAL UTILITY DISTRICT

RESOLUTION

On the _____ day of _____, 202____, County Line Special Utility District Board of Directors hereby accepts the attached Franchise Agreement Ordinance and agrees to bound CLSUD, its Board, Successors and Assigns by all of its terms, conditions and provisions contained therein."

COUNTY LINE SPECIAL UTILITY DISTRICT,

By:

Christopher Betz, Board President

ATTEST:

Toni Brewer, Board Secretary

Commented [AL14]: As CLSUD is a quasi-governmental entity a resolution of the governing board is required to approve the franchise agreement.

Commented [AL15]: This is not necessary as the franchise agreement does not have to be filed with the RRC or the PUC.